

University of Hawai'i Community Colleges
Community College Council of Faculty Senate Chairs
April 12, 2007, 1-3 pm
UH Mānoa, Bachman Hall 113

MINUTES

Present: Joseph Chernisky, Harry Davis, Rob Edmonson (polycom), Daniel Kruse
Floyd McCoy, Jill Savage, Carmela Tamme (polycom), John Morton,
Debbie Nakagawa

Guests: Michael Rota, Michael Unebasami

I. Chair Kruse called the meeting to order at 1:12 pm.

II. UHCC Energy Conservation and Other Sustainability Initiatives

Unebasami will present a similar report at the 4/13/07 BOR meeting. Energy conservation is one of the highest operational priorities of each campus. The energy conservation strategy is to work more closely with electric companies to identify potential savings and conduct campus energy audits. KWH consumption has not decreased as anticipated due to increased demand for programs and services from students, community, and industry; increased use of campus facilities; and construction of new facilities. HonCC and KauCC have energy management systems and are the only campuses to experience KWH consumption reduction from FY 1996 to FY 2006. Current and future efforts were discussed. McCoy to contact Hans Krock on this issue.

III. US DOE Rule Making on Accreditation

Rota shared the proposed regulatory language edits to implement the current Higher Ed Act. The proposed language focuses on the requirement for accreditors to set standards for performance of institutions in every area and guides how accreditors are to behave in relation to the colleges. The focus is on quality and student success. The Council of Regional Accrediting Commissions (CRAC), comprised by the 7 regional accrediting agencies, and Council of Higher Education Accreditation (CHEA) are negotiating with US DOE to establish rules.

IV. UHCC Strategic Planning

The UHCC Strategic Planning Council, primary body for assuring systemwide participation, membership includes the Chancellors, Faculty Senate Chairs, student government chairs, Associate VPs for CC, and VPCC. Outgoing FSC can serve on this committee. The Second Decade provides the framework over the next decade and setting system goals is the beginning of this process. The UH, UHCC System, and campus plans will assist us to reach those goals and priorities that are reflected in program planning, budget planning and resource allocation decisions. Current plan is from 2002 – 2010 and the next budget to be developed is for the FB 2009-11. The UHCC Strategic Planning Policy Framework, Strategic Plan Outline, and Strategic Planning/Budget Development Timetable were discussed. Need to start parallel

campus process. The first meeting scheduled for 4/27/07 will develop a planning process, set the context, and establish UHCC system goals to enable campus process to begin Fall 2007. This meeting will be preceded with the Assessment of UHCC System Structure and UHCC Second Decade Planning presentation.

V. Assessment of UHCC System Structure

Per ACCJC/WASC, the VPCC Office is currently developing ongoing review format/criteria that will focus on the effectiveness of the current organization and governance structure between and among the system and the CC campuses. This report, due 10/07 to the ACCJC/WASC, will be submitted to 9/07 BOR. Refer to the WASC Senior review of the UH System that was recently done. Cheryl Chappell-Long, UHCC Director of Academic Planning, Assessment and Policy Analysis, plans to prepare a matrix and conduct content analysis from each campus based on Accreditation Standard IV Evaluation of Functional Statement which was recently approved by the BOR. An e-survey will be conducted, series of small focus groups will be scheduled, and the functional roadmap (UH System – UHCC System – Campus) will be updated. Need to conduct this assessment on a regular basis and consider the recent delegation of personnel functions.

VI. Program Improvement Fund

Morton summarized the status of FY 2007 projects and announced that the solicitation of UHCC systemwide projects for FY 2008, using the \$250,000 available each year, will begin soon.

VII. Digital Library

Electronic resources for academic institutions are usually priced based on student FTE and the number of sites each campus has. Each contract is different and how “campus” is interpreted differs – some contacts make physical distance into a separate site so they can charge for more than one campus. Every e-resource that is subscribed to has to be negotiated annually. The CC library budgets are separate and stand alone to enable each College to purchase what they need and where the focus is. Also, the Library Council has collaborated to purchase specific resources as a consortium. Discussions focused on finding a means to expand access of journals while containing costs to enable all campus faculty access as professional development tools.

VIII. Faculty Classification Plan (FCP) Task Force/Faculty Turnover Task Force

Task force membership for the FCP Task Force and Faculty Turnover Task Force were distributed. Both Task Forces have meetings scheduled in April 2007.

IX. CCCFSC Meeting Schedule

- A. Retreat - It was agreed that both Incoming and outgoing faculty senate chairs would participate in the August TBD CCCFSC retreat.

B. Next Meeting – if ACCFSC meets in May 2007, then the CCCFSC can meet at LeeCC due to proximity to the UHWO BOR meeting to be held in Kapolei.

X. FB 2007-09 Budget

The Senate operating budget version includes all requests in tiers 1 and 2, and selected tier 3 and legislative add ons. Both House and Senate concurred with the CC enrollment growth request which is based on adding classes and not based on adding students. CIP projects were discussed. Differences between House and Senate budgets will be settled during conference.

XI. What's on Your Mind?

Discipline Meetings: Edmonson suggested using the Excellence in Education meeting to resume CC discipline meetings.

Ethics SLOs: Kruse said that MauCC plans to establish SLO on ethics.

Class Outlines/Syllabus: Davis suggested the need to view class outline/syllabus content on web via Banner.

XII. Next Meeting: TBD (based on ACCFSC meeting)

XIII. Meeting adjourned at 2:50 pm

Submitted by: Debbie Nakagawa