

University of Hawai'i Community Colleges  
**Community College Council of Faculty Senate Chairs**  
May 18, 2007, 1-3 pm  
Kapi'olani CC, Naio Room 206

**MINUTES**

Present: Joseph Chernisky, Harry Davis, Rob Edmonson, Daniel Kruse Floyd McCoy, Jill Savage, Nancy Bushnell (polycom), Libby Young, John Morton, Deborah Nakagawa

Chair Kruse called the meeting to order at 1:15 pm

I. 2007 Legislature

A. FB 2007-2009 Operating Budget

All Tier 1 and 2 budget request items were approved and several Tier 3 budget requests for HawCC were approved. Also, KauCC to establish the Hawai'i Excellence Through Science and Technology Academy pilot program (legislative add on), HonCC Music and Enterprise Learning Experience (MELE) Program funds are tied to a bill that may be flawed and may affect use of funds, and all Native Hawaiian initiatives were funded.

B. FB 2007-2009 CIP Budget

HonCC Reroofing of Pacific Aerospace Training Center and design funds for the Advanced Technology Training Center (Science & Technology), WinCC Library and Learning Resources Facility, KapCC/LeeCC, HawCC, MauCC, and KauCC Temporary Nursing Facilities, Health Safety and Code Requirements: KapCC Grease Traps, LeeCC Air Conditioning Upgrades, and MauCC Electrical Infrastructure were funded. LeeCC Wai'anae and MauCC and KapCC Long Range Development Plans (LRDP) were not funded. UH has \$100M bonding authority but need revenue source.

C. Other

N/A

II. Ka'ie'ie Degree Pathways

The MOU between UH Manoa and KapCC signed on 5/10/07 can be expanded to all campuses. Each Chancellor plans to consult with their respective campus regarding participation in the MOU. Also, various UH system groups have been informed and support the MOU. A copy of signed MOU will be sent to each CCFSC to use as basis for campus discussion, including consultation with campus governance groups and to

determine if there is agreement to terms and conditions. Also, this will be shared with UHM FSC. This MOU does not include GPA terms and a student needs to submit an application and pay applicable fees e.g., activity fee for access to athletics.

### III. Common Evaluation of Course Transcript

KapCC initiated a pilot project due to a 6 months lag in performing transcript evaluation (incoming transcripts, including international students, of approximately 500-600 students). Currently, although transcripts were evaluated by the CC, UHM would re-evaluate again. The project includes assigning a KapCC position to work at UHM to perform evaluations once for each student rather than multiple evaluations. This project will start with AA then expand to other areas. Future plans can pool funds to include all CC campuses and an estimate of the number of transcript being evaluated for AA and AS is needed. This project provides access to UHM historical data base. Banner's database is up-to-date unless deemed out dated.

### IV. Funds for Additional Classes to Meet Enrollment Demand

These funds are to cover the differential cost (additional costs net of tuition revenues) for additional CC classes required to meet student demand. Before a class can be offered, a campus needs a minimum number of paying students to break even with funds supplemented by this appropriation. Campuses may offer new courses and special topic classes. For new classes, generally 20 students are needed but this will vary based on class type, e.g., CTE, remedial, shop, writing intensive, etc.

### V. UHCC Strategic Planning Council (SPC) Update

Next step is to perform background work during the summer, including data gathering. Membership on UHCC SPC is based on position and includes Chancellors, FSC, Student leaders, VPCC, and 2 Associate VP for CC. SPC meetings will resume in Fall 2007.

### VI. Program Improvement Fund (PIF) FY 2008

The intent of the PIF is to improve student results and processes. Solicitation for PIF initiatives are being sought for FY 2008. Suggestions included convening discipline group meetings.

### VII. Workforce Rapid Response Fund FY 2008

\$250,000 is appropriated in each year. The intent is to provide funding resources to meet workforce training needs at CC campuses on a timely basis.

### VIII. Associate in Science Degree in Natural Sciences with Concentration in Life Sciences and Physical Sciences

Kruse has received the general education core curriculum draft. Need action by individual campuses, using KapCC as a template.

#### IX. Faculty Classification Plan Task Force Update

Per Kruse, this is a hot issue on MauCC and they have prepared a FSC resolution on this matter.

#### X. Faculty Turnover Task Force Update

The Task Force will reconvene during the Fall 2007.

#### XI. AY 2008 CCCFSC Members/Chair

Incoming/Outgoing FSC: Haw-Savage, HonCC Jim Poole (new), KapCC Davis, KauCC will likely have a new FSC, LeeCC Linda Currivan (new), MauCC Michelle Katsutani, and WinCC Libby Young (new). The CCCFSC listserv will be updated. Possible dates for a CCCFSC Planning Retreat are being considered and all will be polled to set the date for both incoming and outgoing FSC.

#### XII. What's on Your Mind?

Growth Areas: Young asked what areas will be targeted for growth? Morton responded that this is part of the Strategic Planning process to determine if programs should be duplicated, jointly offered, and offered at a branch location, etc.

Marketing Plan: The plan is currently focused on reaching young students and future campaigns will address older students. Tuition waivers available but now older students can pay for tuition but have other expenses related to returning to school, e.g., hiring a baby sitter.

Educational Capital: Savage asked if this is in reference to students.

Lead Campus: Clarification was requested. Morton responded that one campus has responsibility that extends island wide/statewide that includes coordination/management of a specific program and/or initiative due to funding and resource availability.

Collective Bargaining (CB): Chernisky asked which year CB uses as the year 1 baseline and does each college fund the difference? The faculty CB contract provided that 1% of the 5% increase in FY 2007, 3% of the 9% increase in FY 2008 and another 3% of the 11% increase in FY 2009 be funded by the TFSF. The balance will be funded by the general fund CB. The State determines the general fund CB augmentation to the University, who then distributes it among the University units. The Faculty general fund CB augmentation to the units for FY 2007 was based on personnel records of filled positions at the beginning of the FY. Calculations were then extended forward to

FY 2008 and FY 2009 to determine the required faculty general fund CB amounts for inclusion in the current service base for the FB 2007-09.

RTRF: Kruse inquired about the RTRF's allowed use and distribution % to the CC, requested the policies/guidelines of each campus for distribution/use, and if the RTRF funds are/are not returned to area that generated the revenue. The distribution is based on memo, not policy, and has been 25% to UH System and 75% to campus. Each campus determines their internal distribution. Each campus was requested to respond on their respective policy/practice.

Acknowledgement/Appreciation: Edmondson thanked the group as he was not returning as FSC and has found the meetings informative.

Apple Computer Recycling Drive: Edmondson informed the group that a similar drive was conducted in June 2007 with PC but the community was not aware of this drive. For the current drive, Apple is paying for 99% of costs. The VP for ITS is coordinating this effort for the UH System.

UH's Role in the Community: Edmondson shared that the UH System has not taken advantage of the general goodwill of the community. Also, it appears that the community doesn't see UH as a solution to their major problems. Can the UH System help Hawai'i solve one of its major problem, e.g., Energy costs – gasoline, oil consumption, etc? Recently, UH announced that we will attempt to alleviate/solve the energy crises. Savage mentioned the 2050 Task Force and Kruse mentioned the Sustainable Living Institute of Maui (SLIM) partnership between MauCC and Costa Rica, and Royal Institute on Copenhagen. Morton added that UHM plans to reduce energy consumption by 2015.

XIII. Next Meeting: TBD

XIV. Meeting adjourned at 2:50 pm.

Submitted by: Deborah Nakagawa