

University of Hawai'i Community Colleges  
**Community College Council of Faculty Senate Chairs**  
September 28, 2007, 1-3 pm  
University of Hawai'i Hilo, UCB Room 307

**MINUTES**

Present: Nancy Bushnell (polycom), Linda Currivan, Harry Davis, Michele Katsutani, Jim Poole, Jill Savage, Libby Young, Michael Rota (for John Morton), Deborah Nakagawa

I. Chair Davis called the meeting to order at 1:15 pm.

II. ACCJC System Report

Rota shared that the ACCJC System Report has been circulated for comments, will be edited, and submitted by 10/15/07 to the ACCJC/WASC. The ACCJC/WASC is planning to conduct a site visit at WinCC and the UHCC System during November 2007 as a follow up to the 2006 reports and site visits.

III. CC Inventory

Rota presented the Community College Inventory that was administered by the Achieving the Dream, a national initiative to improve student learning and progress. The CC Chancellors took the Community College Inventory that provides a snapshot showing how well we are doing as a CC system based on their perspectives. This Inventory/survey will be emailed to the CCCFSC for their input and return within 2 weeks to Rota.

IV. HiEST Academies

Rota shared that this is a national initiative to improve test scores but the number of students performing at a satisfactory level is still small. Cultural issues affect the test scores.

V. Faculty Classification Plan (FCP)

Davis shared that the task force has been meeting and that initially, the revised FCP document mentioned SLO throughout the document but now has been eliminated in the latest version. Also, the revision includes various faculty classifications. Concern was raised by Currivan regarding including "and learning" to teaching. Rota explained that specific terminology is used to show accreditors that colleges are addressing accreditation requirements.

## VI. Shared Governance

Davis shared that this was discussed extensively at the ACCFSC mtg. The BOR policy and Standard IV of the Accreditation Policy were referenced. Need to know role of all involved in decision-making. It was stated that the BORP provides the legal authority that allows faculty to challenge each decision.

## VII. 11-Month CC Faculty Workload (including Department Chairs)

Davis stated that at KapCC, department chairs may have to teach one class during the summer and there is a limit on the number of classes to be taught during the summer. Morton shared that most campuses are 9-month faculty so issue appears to be related to KapCC only. Davis said that KapCC, as a large campus, has many small year-round programs and need assurance that students are assisted and clerical staff are supervised during the summer. What is the work responsibility of 9-month vs. 11-month faculty and 9-month vs. 11-month department chair? Or should all faculty be converted to 9-month faculty and then pay overload for 11-month department chairs? Each CC FSC is to report how this is handled at their respective campus.

## VIII. What's on Your Mind?

No items were discussed.

IX. Next Meeting: October 25, 2007, 3-5 pm at Dole St Conference Room

X. Meeting adjourned at 3:16 pm.

Submitted by: Deborah Nakagawa