

**K A P I ' O L A N I C O M M U N I T Y C O L L E G E**

Instructional Services Office

**Memorandum**

March 14, 2006

To: John Morton, Interim Vice President for Community Colleges  
Rockne Freitas, Hawai'i Community College  
Chancellor Ramsey Pedersen, Honolulu Community College  
Acting Chancellor Leon Richards, Kapi'olani Community College  
Chancellor Peggy Cha, Kaua'i Community College  
Interim Chancellor Peter Quigley, Leeward Community College  
Chancellor Clyde Sakamoto, Maui Community College  
Chancellor Angela Meixell, Windward Community College

Subject: Recommendations on COMPASS Placement Testing Procedures

**BACKGROUND:**

As part of the systemwide review of COMPASS cut-off scores and procedures, the UHCC Deans of Instruction and Vice Chancellors for Academic Affairs approved the formation of a systemwide COMPASS Placement Testing Working Group, whose membership would reflect the various stakeholders (see attached membership listing). The Working Group had its first meeting on December 9, 2005.

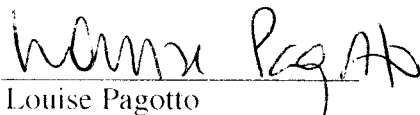
The following recommendations are forwarded for your review and approval:

**Math COMPASS Placement Testing**

*Recommendation:* Students self-select the Math level at which they begin the test with the help of guiding questions provided to them.

*Recommendation:* Students be allowed to use calculators with the Windows version of the test, which includes an online drop-down calculator. If a campus is not using the Windows version, no calculators should be used.

*Recommendation:* All campuses move from the DOS version to at least the Windows version of the test.



Louise Pagotto  
Acting Vice Chancellor for Academic Affairs  
Kapi'olani Community College

c: COMPASS Advisory Workgroup

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### COMPASS Placement Testing Working Group

Banner	Stella Ho-McGinnes, UH System
Dean of Students	Earl Nishiguchi, Kaua'i CC
Dean of Instruction	Suzette Robinson, Maui CC
Faculty	Wei-Ling Landers (WinCC), Pam Hudson (HawCC), Kristine Korey-Smith (KapCC), Gail Levy (LeeCC)
Institutional Research	Guy Nishimoto, Kapi'olani CC
Testing Coordinator	Earl Nakahara, Honolulu CC
Counselor	Sharon Chiba, Kaua'i CC
UHCC System	Cheryl Chapell-Long
Chancellor	Peter Quigley, Leeward CC
Facilitator	Louise Pagotto, Kapi'olani CC