May 3, 2010

To: Vice Chancellors for Academic Affairs  
Vice Chancellors/Deans of Student Services

Subject: Change to the COMPASS Retesting Policy

The following change in Placement Testing policy was approved by the Vice Chancellors for Academic Affairs, Deans and Assistant Deans of Instruction at their 4/8/10 meeting:

All campuses of the UHCC system rescind the policy that requires a 60-day wait period for students to retake the placement tests. Students will no longer need to wait 60 days to retake the placement test(s). If students have active test scores in the student information system, they will be charged a $25.00 fee for each retesting session, regardless of how many tests they retake during any one session.

Effective date for this systemwide policy change: July 1, 2010.

To minimize the impact on current students during this transition period and to allow for adequate notification to test takers, the previous policy remains in effect until July 1, 2010. Any student who has taken the placement test prior to 5/3/10 is allowed to retest once at no cost between 5/3/10 and 6/30/10.

Individual campuses will be responsible for implementing this policy. Campuses are also encouraged to develop interventions to foster student success.

Louise Pagotto  
Vice Chancellor for Academic Affairs  
Kapi‘olani Community College  
For the Placement Testing Advisory Working Group

c: Placement Testing Advisory Working Group  
Linda Randall, VCAA, UHWO