

UNIVERSITY OF HAWAII
COMMUNITY COLLEGES POLICY

Replaces UHCCP #1.102 dated April 2006

UHCCP # 1.102 Community College Council of Faculty Senate Chairs

May 2008

I. Purpose

The role of faculty governance is to advise the administration on matters impacting and/or relating to the development and maintenance of academic policy and standards to the end that quality education is provided, preserved, and enhanced. The campus Faculty Senate fulfills this role with the Chancellor and the college governance. The All Campus Council of Faculty Senate Chairs (ACCFSC) fulfills this role with respect to the University system. The purpose of this policy is to establish the Community College Council of Faculty Senate Chairs (CCCFSC) to advise the Vice President for Community Colleges (VPCC) on academic matters related to the community college system.

II. Related University Policies

The CCCFSC is created as a means to implement key components of the following University of Hawai'i policy:

Board of Regents Policy, Section 1-10, Regents' Policy on Faculty Involvement in Academic Decision Making and Academic Policy Development

<http://www.hawaii.edu/offices/bor/policy/borpch1.pdf>

III. Responsibilities

A. The Vice President for Community Colleges shall have the responsibility to:

1. Convene the CCCFSC on a regular basis;
2. Bring to the attention of the CCCFSC academic issues potentially impacting the community colleges;
3. Seek advice and recommendations on community college-wide academic policies; and
4. Involve the CCCFSC in academic planning and budgeting for the community college system to effectively carry out its duties. The CCCFSC will be periodically briefed by the VPCC or other designated individuals on significant external policies or environment conditions affecting the

colleges and/or the community college system, on accreditation policies and guidelines related to planning, assessment, budgeting, and other topics intended to improve the outcomes of the planning and assessment process.

B. The CCCFSC shall have the responsibility to:

1. Provide advice to the VPCC on matters of academic policy, quality, and standards;
2. Bring to the attention of the VPCC issues potentially impacting the community colleges;
3. Provide advice on community college-wide academic policies;
4. Participate with the VPCC and others in academic planning and budgeting for the community college system;
5. Speak on behalf of campus faculty at meetings as the campus faculty leader with the intent to minimize the time between initiation and action of an issue. Whenever possible, information will be provided in advance and in a timely manner. If Faculty Senate Chairs require further discussion and information on complex and/or major issues, the action/decision can be deferred until information can be disseminated and consultation conducted at the respective campus(es). However, if an issue brought to the CCCFSC for discussion and consultation requires an immediate decision to allow the VPCC to act in the best interests of the community colleges, the Faculty Senate Chairs shall have the authority to vote in the best interest of their campuses;
6. Participate with the Board of Regents Committee on Community Colleges.

C. The CCCFSC shall NOT be used to:

1. Consider matters that are the purview of a campus. These matters should be considered by the respective Chancellor using normal campus governance and communication policies;
2. Consider matters that are the exclusive purview of collective bargaining.

IV. Membership

- A. The CCCFSC shall consist of the chairs of the Faculty Senate from each of the seven community colleges. If a chair cannot attend a meeting of the CCCFSC, he or she may send another member of the Senate as proxy.
- B. The Chair of the CCCFSC will work with the VPCC in setting the agenda for each meeting.

V. Chair

One CCFSC Chair will be selected from the community college faculty senate chairs at the first meeting of the academic year.

VI. Meetings

- A. The CCCFSC shall meet monthly during the academic year with the VPCC, usually in conjunction with Board of Regents meetings. Other meetings may be called as necessary. When a face-to-face meeting is not practical, electronic communication may be used to share information or seek advice.
- B. At the first meeting of each academic year, each campus' Faculty Senate will send both their outgoing and incoming representatives to the CCCFSC meeting.
- C. Minutes of the meetings shall be posted on the community college and the ACCFSC web sites.

VII. Assessment of Effectiveness

At the final meeting of each spring semester, the members and the VPCC will discuss the effectiveness of the CCCFSC during the past year. The assessment will include recommendations for improvement, if any.