University of Hawai‘i Community Colleges  
HALE Akoakoa 201  
1:00 – 4:00 PM January 27, 2014  
Record of Proceedings

PRESENT:
Facilitator: Cheryl Chappell-Long, OVPCC-APAPA
Shawn Flood, HAW  
Jason Santos, HAW  
Steve Shigemoto, HON  
John Stanley, HON  
Jia Qiong, KAP  
Jon Kalk, KAU  
Shuqi Wu, LEE  
Jeannie Pezzoli, MAU
Jeff Hunt, WIN  
Jan Lubin, WIN  
Ivan Wu, WIN  
Sam Prather, APAPA  
Kyle Hunt, APAPA  
Wilson Lau, APAPA  
Earl Nishiguchi, VCSS  
Geri Imai, Registrars

New Business

- Follow on discussion from morning SWIR meeting. Of note were efficiency reports developed by IRAO, new categories of FERPA data, and increased request for data to be shipped to third-party evaluators (e.g. Smart Thinking). Reminder that if IR are receiving such requests, the requester does need to complete the Data Governance request form.

- Program Flow – APAPA discussed and demonstrated VPCC’s request for an online Program Flow tool that will advise program managers and other faculty on student flow through program. It is base Gates’ Foundation Completion by Design. It will be entry cohort based and plans for it to draw data from STAR, Kuali, and other UH data systems. Colleges discussed and advised of the need for the tool to provide access to student-level data.

Maui CC noted a new section of Degree in 3, as a result of reviewing program-flow – like data. Analysis showed that students looked and scheduled classes on specific days of instruction.

- IPEDS Graduate rate Surveys and Student Right to Know 2014 – have been completed by APAPA and forwarded to IRAO which will release the information. Compliments to Kapiolani and Maui for increase in graduates attributed to successful pilot of “auto noting” of degrees and certificates on student transcript.
q Instructional Program Review Council (IPRC) – subgroup met to discuss changes in scoring rubric. Proceedings forwarded separately. Jon Kalk and Guy Nishimoto represent IR Cadre on I-PRC.

q Gainful Employment 2014. Colleges are working to meet the reporting deadline. All reporting is on-line. Charlotte Watanabe has shared (separate emails) her process.

**Continuing Business**

q Kauai’s Pilot Project Placement Methods – Jon Kalk presented report with updated data on their pilot project. Although the sample size is small, preliminary information is promising. The pilot study is on-going.

q AtD 2013 -- Files have been finalized and JBL needs to update. APAPA will provide the data to IRAO so that information is updated and posted on DAPIR website.

q Vice Chancellors Academic Affairs Update – no report.

q Vice Chancellors/Dean of Student Services Update – Reminder of Hawaii Strategy Institute March 7&8 to be held at Windward. There will be some sessions on assessment. VCs are continuing to discuss automating “disenrolling students who fail to pass prerequisite courses.”

q Registrars Update – Geri Imai reported that Registrars have requested additional code to identify students for whom degrees were awarded through “reverse transfer” and “auto note” on transcript. Windward is revising procedures to allow student choice on purchasing the diploma.

**Reminders/Announcements/ What’s On Your Mind**

q PACAIR/IPEDS Training February 3 and 4 2014. Register through PACAIR.

q Graduate and Leavers Survey due February 28, 2014 – A reminder.

q ARPD Revision – Error found in fall-to-fall persistence calculation. It has been resolved. Mostly impacted programs with completers in first fall.

**Next Meetings:** April 28, 2014