



UNIVERSITY
of HAWAII®
SYSTEM

University of Hawai'i Community Colleges

HALE Akoakoa 201

1:00 – 4:00 PM November 26, 2012

Record of Proceedings

PRESENT:

Facilitator: Cheryl Chappell-Long, OVPCC-APAPA

Steve Shigemoto, HON

Lynn Inoshita, HON

Shawn Flood, HAW

Jason Santos, HAW

Jeffrey Yamashiro, KAP

Jon Kalk, KAU

Charlotte Watanabe, LEE

Jeannie Pezzoli, MAU

Jeff Hunt, WIN

Ivan Wu, WIN

Sam Prather, APAPA

Kyle Hunt, APAPA

Wilson Lau, APAPA

Earl Nishiguchi, VCSS

Kristine Korey-Smith (guest)

New Business

- ❑ C3T Grant Reporting Requirements – Lynn Inoshita reviewed Round One and Round Two of the C3T grants and stated that she is the Data Lead for Round One. C3T, Round One is a three-year grant from the Department of Labor for the consortium of the seven UHCC colleges focusing on Agriculture, Energy and Health Care. The grant requires tracking cohorts of credit and non-credit students who receive skill training/development services. Lynn will compile the data for the regular reports for the system and for all colleges. Discussions are underway with IRAO to establish C3T tables in ODS. Lynn distributed a C3T Student Coaching (Inside Track) Implementation Plan (as of 10/31/12) and an UHCC-Cohort Tracking Proposal. At a later date she will send copies to the IR Cadre or direct them to the C3T site that houses the forms and other information. A question was raised about additional reports that colleges might want – Lynn Inoshita stated those will be the responsibility of the individual college. Kristine Korey-Smith recounted her experience with InsideTrack student coaching.
- ❑ UH System ITS Information Security Awareness – IR Cadre who are Banner Users received an email from Banner Central regarding access to Sensitive Information requirements which will go into effect January 28, 2013. APAPA will follow up with IRAO to see if similar procedures will be in place for ODS users.
- ❑ PacAIR Review – Overall, IR Cadre who attended PacAIR appreciated the opportunity to meet with others doing similar work and thought VP Johnsrud's presentation on

Hawaii Graduation Initiative was well received. There was not much discussion on the afternoon breakout sessions.

Continuing Business

- ❑ AtD Campus files to OVPCC Student Table – All campus files have been submitted to JBL.
- ❑ Graduate and Leavers Files have been “file dropped” to and retrieved by all college recipients. The return date is February 28, 2013.
- ❑ Perkins Consolidated Annual Report (CAR) files on 2011-2012 have been completed on behalf of each college and the UHCC system. A copy of the file will be file-dropped to each college. APAPA walked the IR Cadre through the file demonstrating the tables that are behind the reports so that IR Cadre will be able to answer questions arising on their campus.
- ❑ Vice Chancellors Academic Affairs Update - not present. APAPA noted that the Council Chief Academic Affairs Offices is reviewing Educational Goals – both content and placement as part of a mandatory registration checklist vice a drop-down menu item.
- ❑ Vice Chancellors/Dean of Student Services Update – last meeting cancelled due to a conflict with a NASFA conference. Earl Nishiguchi noted that they had received notice that the CCSSE Systemwide workshop held by national staff will be held at Windward in February.
- ❑ Registrars Update - not present

Reminders/Announcements/ What's On Your Mind

- ❑ DREAM 2013 – AtD Annual Meeting on Student Success.
 - Anaheim, CA February 5th - 8th
- ❑ Hawaii Strategy Institute February 22nd and 23rd
- ❑ Gainful Employment – Charlotte Watanabe asked how other colleges are handling the November 23rd IFAP Gainful Employment regulation requiring colleges to update their GE Program disclosures for the 2011-2012 award year no later than January 31, 2013. APAPA will ask IRAO what, if any support, IRAO will provide to the colleges. Cheryl Chappell-Long noted that as SOC codes used in ARPD are a reflection of the CIP codes, APAPA will send a list of the SOC codes currently used for each program.

Next Meetings:

(2013) January 28th, February 25th, March 18th, April 29th, May 20th, June 24th