Record of Proceedings

PRESENT:
Facilitator: Cheryl Chappell-Long, OVPCC-APAPA
Shawn Flood, HAW
Jason Santos, HAW
Jia Qiong, KAP
Jon Kalk, KAU
Shuqi Wu, LEE
Jeannie Pezzoli, MAU
Jeff Hunt, WIN
Jan Lubin, WIN
Ivan Wu, WIN
Kyle Hunt, APAPA
Wilson Lau, APAPA
Sam Prather, APAPA
Earl Nishiguchi, VCSS
Mike Pecsok, VCAA

New Business

- ARPD Academic Support. APAPA will send an excel sheet to each college to fill in CCSSE data from prior years. APAPA will back-fill the data.

- CCSSE Project – Jeff Hunt raised question about requests for data and how to determine if they are legitimate requests. What are the criteria for release of data and how best to protect the data. Consensus that requesters should be referred to data sharing form developed by Data Governance.

- AtD 2013 fall submission November 15th EOS freeze to be completed on October 7th. Following freeze, APAPA will notify when cohorts are populated in AtD tables and Cadre can begin working on them. Reminders to update your BWIKI scripts.

- ODS 8.4.1 update – Kyle Hunt and Charlotte Watanabe are working with system DBAs to identify discrepancies and ensure that new version works. Expected to go "live" at end of October. Objects that Cadre members have created in ODS will not be migrated. Clarification that if you are using Brio, it should continue to work.

- Data Training for New Faculty and Administrators. Based on surveys and discussions with VCAAs, there is a need for a collaboratively developed tool/template to help train faculty and other stakeholders. Discussion of what faculty and other stakeholders need to know (and when) and how to find it and
how to use the ARPD tool. APAPA will request that Cadre members send in college suggestions to be added to those from this meeting.

**Continuing Business**

- **ARPD Updates – Demo by APAPA for Natural Science, Hawaiian Studies, New programs.** Program ARPD cells will be “grayed out” when data are not available (e.g. courses and faculty for Natural Science and Hawaiian Studies are contained in Liberal Arts program, with no break out) or prior year data for new programs (e.g. Windward Agripharmatech). Note that the calculation for Persistence (DE) has been updated to mirror the calculation for Persistence in all courses (e.g. excludes from numerator students who have received degree) and if no DE courses were offered in the fall, the cells indicate “no fall courses”.

- **Vice Chancellors Academic Affairs Update.** Mike Pecsok noted that his VCSS has concerns regarding the ARPD measures.

- **Vice Chancellors/Dean of Student Services Update.** VCSS continue to discuss modifications to their ARPD measures. STARFISH funding was in the C3T3 grant which was not approved – continuing discussion of how to fund. The centralization of Financial Aid applications is going well – considering centralizing Admissions applications.

- **Registrars Update.** No Report

**Reminders/Announcements/ What’s On Your Mind**

- **CCSSE 2014 – Reminder that 2014 is a survey year for all colleges.**

- **FERPA Workshop October 10, 2013 – Reminder to sign up**

- **Data Conference October 11, 2013 – Reminder to sign up**

- **Curriculum Central – will be replaced by Kuali tool. Look for updates.**

- **Graduate and Leavers – files to colleges by November 15th**

- **Opening on Kauai for a data consultant – Jon Kalk will email information**

- **Maui’s “Degree in Three” project is going well and attracting older students.**

**Next Meetings:**

(2013) October 28th (following SWIR), November 25th