



UNIVERSITY
of HAWAII®
SYSTEM

**University of Hawai'i Community Colleges
HALE KUHINA Building Room 106
1:00 – 4:00 PM Monday, April 25, 2011
IR Cadre Meeting Proceedings**

PRESENT:

Facilitator: Cheryl Chappell-Long, OVPCC-APAPA
Shawn Flood, HAW Jeannie Pezzoli, MAU
Ross Egloria, HON Jeff Hunt, WIN
Lynn Inoshita, HON Jan Lubin, WIN
Steve Shigemoto, HON Nalani Kaun, WIN
Jeff Arbuckle, KAP Ivan Wu, WIN
Jon Kalk, KAU Kyle Hunt, APAPA
Charlotte Watanabe, LEE Sam Prather, APAPA
Wilson Lau, APAPA

New Business

- ❑ Self Evaluation of Educational Quality and Institutional Effectiveness – reviewed online the newly issued ACCJC Manual for Institutional Self Evaluation paying particular attention to the requirements for disaggregated achievement data. Discussed the definition of Distance Education. Colleges should review the ACCJC definitions for Distance Education as the University's designations may vary. Discussion of the rubrics for Program Review. Planning, and Student Learning Outcomes. Pertinent links:
 - http://www.accjc.org/wp-content/uploads/2011/04/Self-Evaluation-Manual_March-2011.pdf
 - <http://www.cair.org/resources/ResponseWASC.aspx>
 - <http://www.accjc.org/wp-content/uploads/2010/09/Guide-to-Evaluating-Distance-Education.pdf>
- ❑ NCCBP - Shawn Flood led an online Bwiki demonstration and discussion of data requirements. He suggested using the "TREE" views tab for easier navigation. When using the site, if you have questions, please contact Shawn.

Continuing Business

- ❑ Annual Report Program Data (ARPD)
 - Instructional Programs on line – a tab for SLOs, free form will be added. APAPA will also be working on adding success at the next level for Remedial/Developmental; programs

- Academic Support – APAPA reported that the group working the template has essentially gone back to the drawing board and is reviewing measures aligned to the Standards for Technology
 - Student Services – still undergoing revision; aligning to measures in the strategic plan.
- ❑ Strategic Plan updates – APAPA reminded that STEM codes are set by the UH System and emphasized the importance of CIP codes.
 - ❑ Vice Chancellors Academic Affairs Update – not present.
 - ❑ Dean of Student Services Update – not present.
 - ❑ Registrars Update – not present.

Reminders/Announcements/ What's On Your Mind

- ❑ ACT Course Placement Service – APAPA office will be compiling the necessary files over the summer. Data analysis and findings on student placement are required for accreditation.
- ❑ ARPD 2010 Financial – Kyle Hunt gave an online demonstration of the use of financial data for instructional program review.
- ❑ **Next meeting – May 23, 2011**
- ❑ **UH System IR meeting by UH-IRAO May 16, 2011.**

Future Meetings 2011: June 27.