**UNIVERSITY
of HAWAI'I** ®
SYSTEM

**University of Hawai'i Community Colleges
HALE Akoakoa 201
1:00 – 4:00 PM Monday, August 1, 2011
IR Cadre Meeting Proceedings**

PRESENT:
Facilitator: Cheryl Chappell-Long, OVPCC-APAPA
  Shawn Flood HAW   Shuqi Wu, LEE
  Ross Egloria, HON   Jeff Hunt, WIN
  Steven Shigemoto, HON   Nalani Kaun, WIN
  Jon Kalk, KAU   Ivan Wu, WIN
  Jeffrey Arbuckle, KAP   Kyle Hunt, APAPA
  Jeffery Yamashiro, KAP   Wilson Lau, APAPA
  Charlotte Watanabe, LEE   Earl Nishiguchi, VCSS

New Business

❑   Shuqi Wu (Leeward) and Jeffrey Yamashiro (Kapiolani) were introduced as new Institutional Analysts. Kathy Hill retired July 31st – her position is advertised.

❑   Follow up IRAO meeting **Monday, August 1, 2011 10 am**. The major discussion from the morning meeting centered on Gainful Employment (GE).

❑   Gainful Employment Reporting for October 2011 -- All colleges have posted disclosure information on their websites. Reporting of all students enrolled in GE programs is due October 1st. IR Cadre members are encouraged to work with their Financial Aid Officers on the identification of GE programs and to keep abreast of information/requirements on the federal website. There is an additional requirement to report programs where an associate degree exists, but significant numbers of students receive only a certificate degree. The definition of the threshold that is "significant" is up to each college. http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html

❑   NCCBP collection and Graduate and Leavers Survey – Shawn Flood presented a draft of recommended changes to the Graduates and Leavers survey requirements (distributed earlier) that would ask if the student "achieved their educational objective." Discussion regarding whether or not colleges are required to ask this information. Consensus that APAPA will add the questions to the UH System Requirements as optional.

❑   Outcomes Funding – Cheryl Chappell-Long reviewed the Outcome Performance measures and methodology developed by the Vice President for Community Colleges which will be used in allocating the ARRA replacement money. The measures are compiled from the UHCC Strategic Plan.

Continuing Business

- Accreditation – Cheryl Chappell-Long reviewed the items and disaggregated data now required by ACCJC. ACCJC Manual for Institutional Self Evaluation
APAPA is working on queries that will give each college the tools to compile the required data. She noted that visiting teams will be looking for evidence that the data is analyzed and used for planning – not merely compiled.

- Annual Reports Program Data (ARPD) – Instructional Programs and Student Services Programs will be on line by August 15, 2011. APAPA will ask IR Cadre to review/vet the data prior to release. Kyle Hunt displayed the two templates. No data changes for General Pre-Professional or CTE programs. Remedial/Developmental will include "Success Next Level" (based on AtD levels) and will pilot a scoring rubric (not computerized). Student Services measures includes CCSSE means entered by the college. IR Cadre should expect requests for the data. Academic Support template (distributed earlier) approved at the Academic Affairs Administrators meeting on July 14, 2011. APAPA will provide annual student FTE and staff/faculty FTE data.

- Vice Chancellors Academic Affairs Update. No report.

- Vice Chancellors of Student Services Update – Earl Nishiguchi stated that they are reviewing software (Starfish and 3 others) for early warning capabilities. They are not satisfied with the SARS program purchased earlier.

- Registrars Update -- No report.

Reminders/Announcements/ What's On Your Mind

- OVPCC Perkins funded IT Position re-advertised.

- APAPA is working with Vice Chancellors Academic Affairs to compile courses that will be included in the placement cutoff scores validation project.

- **Next meeting – August 29, 2011 (polycom).**

Future Meetings: -

On Site: Mondays (Windward CC 1:00 to 4:00 pm) (Polycoms as needed)
August 29th (polycom) September 26th   October 31st   November 21st