Present:
Steve Shigemoto, HON
Lynn Inoshita, HON
Jan Lubin, WIN
Charlotte Watanabe, LEE
Shuqi Wu, LEE
Jonathon Kalk, KAU
Sam Prather, APAPA
Kyle Hunt, APAPA
Wilson Lau, APAPA
Earl Nishiguchi, VCSS
Jeannie Pezzoli, MAU

New Business

- Follow up from morning SWIR meeting
  - Gainful Employment - changes in Federal required reporting forthcoming.
  - US DOE RFI- disaggregated data – UH-IRAO is responding on behalf of the UH System.
  - Data Governance – anticipate a final draft by the end of the year. Draft will be circulated by email.

Continuing Business

- AtD – The UH community colleges are continuing participation in AtD. Fall 2011 Cohort JBL submission due by November 15, 2012. No changes to process used for 2010 Cohort.

- Accreditation – reminder of supplemental data after fall census for visiting teams. There was further discussion concerning the short turn-around time.

- Analytical studies – both groups reported progress was being made.

- Annual Reports Program Data (ARPD) 2012 updates/revisions – APAPA demonstrated changes/updates to the ARPD templates for 2012. ARPD 2012 Reviews before going live on August 15th. University of Hawaii Community Colleges Policy (UHCCP 5.202) calls for Annual Reports of Program data to be submitted to the Office of the Vice President for Community College by December 15th.
  - Instruction – Program SLOs, Comprehensive link, Licenses & Exams, Faculty by programs, and financial features were demonstrated on line. Kyle Hunt will forward instructions on how to build excel sheets showing data elements for
all programs. Element fields that are included in the health call calculations will contain an asterisk. Note “new and replacement” position information is aligned to Classification of Instructional Program (CIP) codes.

- Academic Support – Template on line, date fields populated by colleges.
- Student Support Services – New template being developed will be used next year. APAPA will work with VCs to complete scoring rubric.
- Remedial and Developmental – templates will now include calculated Health calls, numbers and percentages in success in the next course measures, and a new “pipeline” element showing the percent AtD cohort reaching college level within first year.

☑ Vice Chancellors Academic Affairs Update – not present. VCs have not met since last IR Cadre meeting.

☑ Vice Chancellors/Dean of Student Services Update – some colleges are testing new data software - Starfish and an optical scanning system.

☑ Registrars Update – not present. However, it was noted that Spring 2013 registration will begin November 5, 2012, which is different than date listed in catalogs and on some websites.

**Reminders/Announcements/ What’s On Your Mind**

☑ **Next meetings** – Sept 17th, Oct 29th, Nov 26th