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**University of Hawai'i Community Colleges  
HALE Akoakoa 201  
1:00 – 4:00 PM May 21, 2012  
IR Cadre Meeting Proceedings**

**PRESENT:**

Facilitator: Cheryl Chappell-Long, OVPCC-APAPA	
Guest: Peter Quigley, Associate VP Academic Affairs, OVPCC-AVPAA	
Shawn Flood, HAW	Jeff Hunt, WIN
Jeffrey Arbuckle, KAP	Jan Lubin, WIN
Yao Hill, KAP	Ivan Wu, WIN
Jon Kalk, KAU	Kyle Hunt, APAPA
Charlotte Watanabe, LEE	Wilson Lau, APAPA
Shuqi Wu, LEE	Sam Prather, APAPA
Jeannie Pezzoli, MAU	

**Continuing Business**

- ❑ Associate Vice President Academic Affairs, Peter Quigley led a discussion of the Analytical Studies "Wish List". He fielded questions and emphasized the Vice President for Community Colleges' interest in the studies being completed and posted to the OVPCC website by the end of the summer. On the question of prioritizing the wish list and the IR Cadre only addressing their top three, Peter Quigley stated he would consult with the VPCC. He further stated that he and his office will address any additional questions and issues that arise from campus discussions. Following the dialogue with the Associate Vice President Academic Affairs, the Cadre discussed standard definitions and further refining the research questions and methods. Cadre members planned to continue their discussions in a meeting before the next Chancellors meeting (June 6). They will complete the description of each research topic to include research questions, methods, data, and analysis for Chancellor presentation and approval. Exact date, place and time to be determined.
- ❑ NCCBP updates – Shawn Flood reminded that the submission deadline is June 15<sup>th</sup>. Cheryl Chappell-Long stated that UH-IRAO has been reminded to send the needed IPEDS surveys.
- ❑ ARPD 2012 updates/revisions – APAPA provided the following:
  - Program level Student Learning Outcomes (SLOs) are required for in 2012 ARPD. The Instructional Program Review Council (IPR-C) has agreed to use a format similar to that used by Kapiolani CC.

- Rem/Dev – Will include calculated health calls and additional data items showing the pipeline of students placing into remedial developmental level and college-level attainment.
- Academic Support – on line, reminder that most of the data are college reported. APAPA only provides the faculty FTE.
- Student Services – the DOSS committee is revising the data template.
- ❑ Vice Chancellors Academic Affairs Update – overlay project, common course numbering.
- ❑ Vice Chancellors/Dean of Student Services Update
  - Provided a suggested template with many revisions.
- ❑ Registrars Update – Jan Lubin reported nothing to add on their behalf.

### **Reminders/Announcements/ What's On Your Mind**

- ❑ Bringing Back Former Students 2012 Campaign – Vice Chancellors Student Services working with OVPCC marketing to create a mail out encouraging former students to return and complete UHCC degrees. Some colleges may want to use the lists of students for additional follow up. A copy of the file will be provided to IR Cadre members for appropriate college distribution.
- ❑ PacAIR Summer 2012 Workshop June 28, 2012. Register at [pacairweb@gmail.com](mailto:pacairweb@gmail.com)
- ❑ **Next meetings – June 25, 2012**  
 July 30<sup>th</sup>, August 27<sup>th</sup>, September 24<sup>th</sup>, October 29<sup>th</sup>, November 26<sup>th</sup>.