



UNIVERSITY
of HAWAII®
SYSTEM

University of Hawai'i Community Colleges
HALE Akoakoa 201
1:00 – 4:00 PM October 29, 2012
Record of Proceedings

PRESENT:

Facilitator: Cheryl Chappell-Long, OVPCC-APAPA

Steve Shigemoto, HON

Shawn Flood, HAW

Jason Santos, HAW

Jeffrey Yamashiro, KAP

Jon Kalk, KAU

Shuqi Wu, LEE

Charlotte Watanabe, LEE

Jeff Hunt, WIN

Jan Lubin, WIN

Sam Prather, APAPA

Kyle Hunt, APAPA

Wilson Lau, APAPA

Jeannie Pezzoli, MAU

Earl Nishiguchi, VCSS

New Business

- ❑ Follow on discussions from IRAO System Wide Institutional Research (SWIR) meeting included:
 - Data Governance – Send some specific examples to Sandra Furuto
 - Security Training Program – Developed by UH-ITS. Not yet widely circulated, will be required of everyone who accesses data directly.
 - SLDS – Targeted to be online by 2013. Still not clear what elements will be included and who will be able to directly access it.
 - Workforce data (see BWIKI for data) developed by UH-IRAO – by degree – not at unit, college, or program level.
 - Transfer data report – IRAO data are different from transfer data in UHCC Strategic Plan and ARPD due to differences in data definitions.
 - Statistical Package for the Social Sciences (SPSS) training – UH IRAO offering training for IR staff.
- ❑ Complete College America – Hawaii Graduation Initiative Summit II – Scorecards – UH is populating the data for these initiatives. Goal is to increase the number of degrees in the state. UH System looking at STAR software for some of the advising data.

Continuing Business

- ❑ AtD – Collection schedule Fall 2012 (submission: November 15, 2012) – APAPA reminded everyone of UHCC continued participation in AtD. Files are available for completion. Update your BWIKI scripts

- ❑ Accreditation feedback – some colleges reported the accreditation teams mentioned resource integration and SLOs.
- ❑ Annual Reports of Program Data (ARPD)
 - Academic Support – glossary, data elements – Kyle Hunt gave an online demo. Licensure and exams data templates were also reviewed.
 - Rem/Dev – Accelerated Classes – APAPA office is making adjustments to the ARPD templates to accurately reflect these data.
- ❑ VPCC campus visits – colleges reported general discussions centered on strategic planning.
- ❑ Vice Chancellors Academic Affairs Update – not present. APAPA discussed ARPD and MQs for Testing Center Directors.
- ❑ Vice Chancellors/Dean of Student Services Update – Earl Nishiguchi reported that they are discussing Centralized Admissions/Records; Procedures for “last class” drops; Administrative Withdrawals; Matriculation fee to cover price of graduation cover; and are piloting Centralized Financial Aid
- ❑ Registrars Update – not present.

Reminders/Announcements/ What’s On Your Mind

- ❑ PACAIR Fall meeting - November 16th at UHM. Featured speaker will be VP Johnsrud.
- ❑ Part Time Students – discussion on the lack of a common definition for a “part time” student. Jonathon Kalk volunteered to research some data on the subject and report his findings to the Cadre.
- ❑ Graduate and Leavers Survey – due February 28th. APAPA will send files to colleges.

Next Meetings:

November 26th

(2013) January 28th, February 25th, March 25th, April 29th, May 20th, June 24th