



UNIVERSITY
of HAWAII®
SYSTEM

University of Hawai'i Community Colleges

HALE Akoakoa 201

1:00 – 4:00 PM September 17, 2012

Record of Proceedings

PRESENT:

Facilitator: Cheryl Chappell-Long, OVPCC-APAPA

Steve Shigemoto, HON

Shawn Flood, HAW

Jason Santos, HAW

Jan Lubin, WIN

Charlotte Watanabe, LEE

Shuqi Wu, LEE

Jeff Hunt, WIN

Nalani Kaun, WIN

Sam Prather, APAPA

Kyle Hunt, APAPA

Wilson Lau, APAPA

Geri Imai, Registrars (WIN)

New Business

- ❑ Jason Santos, new IT Specialist at Hawaii CC was introduced. Jason can be reached at jhsantos@hawaii.edu
- ❑ 2012 – 2013 UHCC priorities – Cheryl Chappell-Long shared OVPCC priorities for the year. VP Morton will review more in depth when he visits each of the campuses.
 - Transfer success, including reverse transfer, dual enrollment programs (Ka'ie'ie), time to degree, strategic use of distance learning, etc. for all students, NH students, and STEM students.
 - Part time adult students graduation success including cohort based programs, alternative support services, prior credit evaluation, financial aid for part-time students, workplace based programs, etc. Funds to support part-time students were to come from a new innovation fund.

Continuing Business

- ❑ AtD – Collection schedule Fall 2012 (submission: November 15, 2012) – APAPA reminded on data collection due date and that UHCC was continuing participation in AtD. Data are also used in the UHCC Strategic Plan performance indicators that goes through 2015. Wilson Lau noted that Cohort 2011 is in the cohort table. General Student file has been built from the cohort. Student File needs data from Summer EOS (10/08/12) and will be built after EOS.
- ❑ Accreditation – comments indicated that most everything had been done with the exception of supplemental data for fall 2012, which needs Fall 2012 census freeze. Banner Outage October 12-15 which is the weekend prior to accreditation teams arrivals did not cause any concerns. See Henry Sakata's email September 12, 2012 for additional information, including information on ODS refreshes, etc.

- ❑ Analytical studies information exchange – APAPA asked if anyone had any interesting information or discoveries to report from their Wish List studies. No comments.
- ❑ ARPD and Vice Chancellors Academic Affairs Update – VCAA representative not present. APAPA gave a brief (attached) on 2012 Annual Report Program Data (ARPD) presented at the September 13 VCAA meeting. VCAAS were reminded that the online ARPD (Instructional, Student Services, Academic Support) are due December 15. The Administrative Services report will be sent separately to the UHCC Administrative Affairs. APAPA stated that data element changes to the template for online ARPD have to be presented to the Instructional Program Review Council for their review and approval. APAPA has created temporary userids/passwords for ARPD review by ACCJC visiting teams. The ids/password will be distributed through the ALOs.
- ❑ Vice Chancellors/Dean of Student Services Update – next meeting 9/19/12. DOSS representative not available. APAPA will attend the meeting to discuss ARPD, COMPASS Uploader and demographic questions.
- ❑ Registrars Update Geri Imai noted that the fall 2012 PreCensus edits contained a large number of records requiring S-type revisions. Registrars are also discussing the coding of Prior Learning coursework. Geri reported that the change to the residency section of the on-line admissions application has cleaned up some prior problems. The UH system is considering going “paperless” in Admissions soon.

Reminders/Announcements/ What’s On Your Mind

- ❑ VPCC campus visits beginning Monday, September 17th at KAUI CC. APAPA reviewed the remaining schedule, no comments made.
- ❑ Review of Accreditation Standards and Practices: Invitation for Written or Oral Comment at Third Public Hearing. Monday, September 24, 2012. 1-3 pm. Honolulu Community College – reminder.
- ❑ E2.215 Institutional Data Governance Policy September 2012 – questions should be addressed to Pearl Iboshi.
- ❑ Hawaii Graduation Initiative Summit II October 11th and 12th - CCAA trainers working with college-selected teams. IR Cadre encouraged to contact their chancellor and participate.
- ❑ PACAIR meeting November 16th at UH Manoa. Linda Johnsrud, UH System Executive VP for Academic Affairs/Provost, will present and the P-20 Longitudinal system will be discussed.
- ❑ **Next meetings** – Oct 29th, Nov 26th