



UNIVERSITY  
of HAWAII®  
SYSTEM

**University of Hawai'i Community Colleges  
HALE KUHINA Building Room 106  
1:00 – 4:00 PM Monday, November 23, 2009  
IR Cadre Meeting Proceedings**

**PRESENT:**

Facilitator: Cheryl Chappell-Long, OVPCC-APAPA  
Ross Egloria, HON  
Jeff Arbuckle, KAP  
Charlotte Watanabe, LEE  
Jeannie Pezzoli, MAU  
Nalani Quinn, WIN  
Kyle Hunt, APAPA  
Earl Nishiguchi, DOSS  
Steven Shigemoto, HON  
Guy Nishimoto, LEE  
Michael Wun, LEE  
Jeff Hunt, WIN  
Sam Prather, APAPA  
Wilson Lau, APAPA  
Jan Lubin, WIN

**New Business**

- ❑ Perkins Consolidated Annual Report (C.A.R.) 2009 – APAPA noted that the data always lag a year – The 2009 report is 2008-09 data. Kyle Hunt reviewed the data contained in the CDs distributed to each college. A second CD will be given to each of the CTE Deans at their meeting on Wednesday. In addition to core Indicators, the CAR includes narrative regarding the system's progress on assessing technical skills e.g., external-licensing exams.
- ❑ Graduate and Leavers Survey – Due February 26, 2010 – APAPA reminded that the Measuring Our Progress UH system document will be published in 2010, the document includes data from the surveys. Timely and complete (licensing exams) submission is important. APAPA distributed a CD-rom with the graduates and leavers to be surveyed.

**Continuing Business**

- ❑ APAPA congratulated all colleges for meeting JBL's submission deadline. Wilson Lau noted that APAPA had submitted prior year cohort data on behalf of each college so that the JBL-eSTATS data aligned with the Strategic Plan for completers (degrees and certificates of achievement) and expanded the inclusion of transfers as identified through the National Student Clearinghouse.
- ❑ Cognos update – The AtD 5 goals in Cognos were demonstrated. APAPA is waiting for UH-ITS to assign a final location open to the public.

- ❑ ARPD update – reminder of December 15 due date. Discussed traditional programs and including Perkins numbers. APAPA will send a list to each college of those “traditional” programs that should not have had 5P1 and 5P2 indicators. APAPA noted that the VP wants data on the website. Discussion on use of prior year FY degrees and Certificates per current year majors in the health call scoring rubric. Will be referred to the Instructional Program Review Council (IPRC). The IPRC is addressing aligning ARPD and comprehensive program review elements (the IPRC previously added elements).
- ❑ Vice Chancellors Academic Affairs Update – not present.
- ❑ Dean of Student Services Update – discussion of non-resident. Earl Nishiguchi stated that the DOSS recommended not following the Instructional review format contained in the policy.
- ❑ Registrars Update - not present.
- ❑ **Next meeting January 25, 2010 (no meeting December)**
- ❑ What’s on your mind
  - APAPA reminded that NCCBP participation requires that colleges not post NBCCP full report on the website (see email from NCCBP).

**Future Meetings:** -

**On Site:** Mondays (Windward CC 1:00 to 4:00 pm) (Polycoms as needed)

January 25, 2010	April 26, 2010
February 22, 2010	May 24, 2010
March 29, 2010	June 28, 2010