



UNIVERSITY OF HAWAII

OFFICE OF THE VICE PRESIDENT FOR
COMMUNITY COLLEGES

**University of Hawai'i Community Colleges
UHCC Office - Dole Street Conference Room
1:00 – 3:00PM October 12, 2006
IR Cadre Polycom Meeting Proceedings**

PRESENT:

Facilitator: Cheryl Chappell-Long, APAPA
Shawn Flood HAW CC Guy Nishimoto, KAP CC
Steve Shigemoto HON CC Sam Prather, APAPA
Jeff Hunt, WIN CC Geri Imai, WIN-ETC CC
Gary Shibuya, APAPA Shawn Flood, HAW CC
Earl Nishiguchi, DOSS

Continuing Business

- ☐ Program Review – Cheryl Chappell-Long reported there was a revised draft of attachments 1-A, 1-B being reviewed by the Instructional Program Review Committee (I-PRC). The revision was designed to reduce the number of quantitative indicators and include required elements from Executive Policy (E5.202) and Perkins Law. The revised policy/attachments would be effective for Fall 2007 reports. Each college has representation on the committee. Concerns, issues, questions (such as timeline for receiving data and report) should be communicated through the college representative.
- ☐ Prerequisite Validation Pilot Study Work Group will meet Friday October 13, 2006 to review the draft report. The final report will be forwarded to the Vice President for Community Colleges (VPCC) for review. It is anticipated the VPCC will forward the report to College Chancellors for review and comment.
- ☐ The Institutional Research Calendar has been posted to the web.
- ☐ DOSS update – Earl Nishiguchi reported that:
 - The revised elements for the program review attachment on Student Services has been submitted.
 - The Deans of Student Services (DOSS) are including more elements from CCSSE results in their program review.
 - DOSS approved questions (attached) to capture student educational goals via the student portal.
- ☐ DOI update -- Mike Pecsok not present.

New Items and Other Matters:

- ❑ Remedial/Developmental Programs White Paper – Cheryl Chappell-Long reported that a system group (list of members attached), reporting to the Deans of Instruction, has been formed to study the issues and make recommendations for improvement to colleges' programs. The paper will also address curriculum alignment with secondary schools. The charge to the group and records of meetings will be posted to the UHCC website.
- ❑ Distance Education – Helen Sina will reconvene UHCC systemwide Distance Learning/Distance Education Group. The group may be requesting data.
- ❑ APAPA update:
 - Perkins IV – the law now addresses Career Technical Education vice Vocational Education. The cadre expressed interest in refresher training on data and procedures when the data are released to the colleges and that a Perkins area be established on the UHCC website to house refresher training materials. Cheryl Chappell-Long volunteered to conduct on-site training for college staff and faculty.
 - Measuring Our Progress – preliminary reports may be available for the ACCJC visits.
 - CCSSE – UHCC system has purchase additional CCSSE results reports that include CTE vs Liberal Arts students and CTE students analyses.
 - ACCJC Visits – ACCJC teams will want to meet with IR CADRE members. OVPCC has posted accreditation resources on line. Cadre members are encouraged to contact APAPA for any additional assistance.

Next Meetings:

On Site: Mondays (Windward CC in Ākoakoa Bldg. 1:00 to 4:30 pm)

October 30, 2006	February 26, 2007
November 27, 2006	March 19, 2007
December 18, 2006	April 30, 2007
January 29, 2007	June 25, 2007

POLYCOM (as needed): 06-07 meetings/sites to be scheduled.

Attachments:

Agenda
Portal Question
Remedial/Developmental White Paper Group Members