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## UNIVERSITY OF HAWAII

OFFICE OF THE VICE PRESIDENT  
FOR COMMUNITY COLLEGES

### University of Hawai'i Community Colleges Monday, October 30, 2006 Record of Proceedings

#### **PRESENT:**

Facilitator: Cheryl Chappell-Long, OVPCC-APAPA

Sam Prather, APAPA	Jeff Hunt, WIN CC
Gary Shibuya, APAPA	Guy Nishimoto, KAP CC
Jan Lubin, HON CC	Jeannie Pezzoli, MAU CC
Ross Egloria, HON CC	Andy Rossi, LEE CC
Earl Nishiguchi, DOSS Liaison	Nicole Striegel, LEE DOSS
Shawn Flood, HAW CC	Alvin Tagomori, MAU DOSS
Sandy Matsui, HON DOSS	Charles Whitten, WIN DOSS
Geri Imai, WIN-ETC	Sandy Sakaguchi, OVPCC

#### **New Business**

- ❑ ACCJC college visits update – general discussion on experiences during the accreditation team visits. IR Cadre members reported the teams were interested in such things as college assessment plans, whether any programs were terminated because of program review results, basic skills status and the process of assessment.
- ❑ ACCJC visits – System Update - Cheryl Chappell-Long briefly reviewed the System meetings with the accreditation teams. Visiting teams commended all colleges for their attention and accommodation.
- ❑ APAPA
  - Portal Questions – Educational Goals (copies distributed)
  - Data quality/edits – the issues discussed included the quality of the data entered into Banner, responsibility for the correct data entry and editing the data should corrections be required. Earl Nishiguchi will raise the issues with the DOSS.
  - ODS 3.0 Test preview

#### **Continuing Business**

- ❑ Instructional Program Review Committee – Cheryl Chappell-Long reported there was no agreement. Another meeting is scheduled to discuss the proposed revision of the quantitative

indicators. IR Cadre members raised concerns on the timelines for program review reports and the ability to meet program review and Perkins reporting deadlines.

- ❑ Prerequisite Validation Pilot Study (copies distributed) – Cheryl Chappell-Long will present the report at the Nov 9 Chancellors meeting.
- ❑ DOSS update – Earl Nishiguchi reviewed the draft Student Services Program Review Template (copies distributed). The IR Cadre will start working on the definitions of the quantitative indicators at the next meeting.
- ❑ DOI update -- Mike Pecsok (not present)

### **New Items and Other Matters:**

- ❑ Remedial/Developmental White Paper – discussion centered on data requirements and having Institutional Research representation on the working group.
- ❑ APAPA update
  - FERPA - polycom meeting/discussion with Federal Government Representative scheduled Nov 8.
  - Perkins IV
  - Measuring Our Progress -
  - CCSSE
- ❑ Other Matters?

### **Next Meetings:**

**On Site:** Mondays (Windward CC in Ākoakoa Bldg. 1:00 to 4:30 pm)

November 27, 2006	February 26, 2007
December 18, 2006	March 19, 2007
January 29, 2007	April 30, 2007
	June 25, 2007

**POLYCOM (as needed): 06-07 meetings/sites to be scheduled.**

### **Attachments:**

Agenda