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SYSTEM

**University of Hawai'i Community Colleges
HALE KUHINA Building Room 106
1:00 – 4:00 PM Monday, March 14, 2011
IR Cadre Meeting Proceedings**

PRESENT:

Facilitator: Cheryl Chappell-Long, OVPCC-APAPA
Shawn Flood, HAW
Ross Egloria, HON
Lynn Inoshita, HON
Jeff Arbuckle, KAP
Charlotte Watanabe, LEE
Kyle Hunt, APAPA
Earl Nishiguchi, VCSAS
Ivan Wu, WIN
Jeannie Pezzoli, MAU
Jeff Hunt, WIN
Jan Lubin, WIN
Wilson Lau, APAPA
Geri Imai, Registrars Liaison
Sam Prather, APAPA
Steve Shigemoto, HON

New Business

- ❑ Welcome Dr. Pearl Imada Iboshi, Director UH Institutional Research and Analysis Office. Discussion items included data security and quality, CIP codes and security and FERPA training. Dr. Iboshi stated they were working with P-20 on the longitudinal tracking system. As reported in the UH system IR meeting, UH-IRAO is proceeding on a new reporting tool and will move the AtD reports.
- ❑ AtD Hawaii Strategy Institute – consensus was the two days was a good exchange of information. The Saturday afternoon session, asked participants to list new policies for the UHCC. Cheryl Chappell-Long talked about the need for data to be included in exploring new policy ideas, e.g. the impact of late registration on student success, particularly when UHCC system or college data exists.
- ❑ CCSSE Workshop – all thought the workshop was productive for identifying crosswalks for data and accreditation standards.
- ❑ Graduate & Leavers Surveys – all colleges have submitted the data. Emphasis is placed on external exam data in the new template for colleges' Self Evaluation for accreditation and the impact on program review and meeting external qualifications standards.
- ❑ ACCJC Template – More emphasis on Student Intent. Currently Ed goals questions are presented as a voluntary fill-in popup in the online registration and are not available until classes being. OVPCC will work through CCAO and Banner Team to improve process. ACCJC will want to see 5 years of data disaggregated by ethnicity, gender etc.

Continuing Business

- ❑ Annual Report Program Data (ARPD) – cadre members requested that APAPA copy the IR cadre on all ARPD correspondence to VCs and that the online ARPD routines be placed on BWIKI. APAPA stated that work continues on the Student Services, Remedial Developmental, and the Academic Support templates.
- ❑ Strategic Plan updates will be completed by March 31 then the VPCC will make annual spring visits to the colleges.
- ❑ Vice Chancellors Academic Affairs Update – not present. APAPA reported that the C3T Grant Applications – data for campus proposals addressing jobs lost overseas was discussed at the last VCAA meeting.
- ❑ Dean of Student Services Update – Earl Nishiguchi reported that they have been meeting with the Financial Aid Officers and are exploring ways to centralize processing.
- ❑ Registrars Update – UH system will implement wait-listing function for fall 2011 registration. Bwiki has more information on the Wait listing Process which can be found at www.hawaii.edu/bwiki under Spaces: Banner Help Desk -> Forms and Processes -> Waitlisting

Reminders/Announcements/ What's On Your Mind

- ❑ Delay in Fall 2010 End of Semester freeze needed for any report requiring retention or grade information.
- ❑ NCCBP – VPCC expects all colleges to participate. Shawn Flood will again head this year's effort.
- ❑ COMPASS --Common Demographic Questions have been vetted through Vice Chancellors/Deans. OVPCC is working with IT and campuses to upload questions.
- ❑ Jan Lubin noted that PacAir will meet week of April 11th. More to follow.
- ❑ **Next meeting – April 25**

Future Meetings 2011: May 23, June 27.