



UNIVERSITY
of HAWAII®
SYSTEM

**University of Hawai'i Community Colleges
HALE AKOAKOA Building Room 107-109
1:00 – 4:00 PM Monday, May 3, 2010
IR Cadre Meeting Proceedings**

PRESENT:

Facilitator: Cheryl Chappell-Long, OVPCC-APAPA
Shawn Flood, HAW
Steven Shigemoto, HON
Jeff Arbuckle, KAP
Charlotte Watanabe, LEE
Jeannie Pezzoli, MAU
Nalani Quinn, WIN
Jan Lubin, WIN
Earl Nishiguchi, DOSS
Erika Lacro, VCAA HON
Ross Egloria, HON
Guy Nishimoto, LEE
Lynn Inoshita, HON
Ivan Woo, WIN
Jeff Hunt, WIN
Kyle Hunt, APAPA
Wilson Lau, APAPA
Geri Imai, Registrars
Kathy Hill, DOI/ADOI

New Business

- ❑ UH IRO – Follow on discussion from the morning UH systemwide meeting included: need for clarity on the agenda and time to prepare for a detailed discussion on the consultant's report. IR Cadre members expressed a need for a different meeting with different attendees. Restated the need to identify where the system is going before additional operational small group meetings. Identified items that should be part of UH-IRO's responsibilities.
 - Standardized reports general information across the UH system+
 - Data Access – not how do we protect the data from you – define ITS role
 - Formal mechanism for suggestions/feedback and evaluation of UH-IRO Services
 - Continue Dynamic enrollment reports with courses at census
 - Immediately make available – headcount, ethnicity, majors
 - Discussion of discontinued reports - some of them were needed
 - Training and staff development on the tools purchased by IRO and the products (e.g. ODS)
 - Clarify what is official UH data – the role of STAR
- ❑ Annual Report Program Data (ARPD) for August 2010 – Cheryl Chappell-Long reviewed that APAPA is developing an on-line ARPD and expects to release for August 2010. All data will be on line. Programs will enter their analysis into the web version. The annual data as well as the college-completed analysis will be made public. A subgroup of the I-PRC is finalizing scoring rubrics for Liberal Arts.

Continuing Business

- ❑ National Community College Benchmark Project (NCCBP) – Shawn Flood is coordinating the data collection.
- ❑ Achieving the Dream – The replacement for eSTATS has not been finalized. The new tool will be Micro Strategy. Currently the tool does not include all data submitted to JBL nor does it have a UHCC total. The Native Hawaiian ethnicity problem has been fixed.
- ❑ Strategy Institute, Apr 16-17 – those who attended reported that it went well and that the IR presentation by Shawn Flood, Guy Nishimoto, Lynn Inoshita, and Cheryl Chappell-Long was well received. Additional discussion on coordination of IR and colleges in planning and data analysis.
- ❑ Vice Chancellors Academic Affairs Update – Erika Lacro reported that the VCAAS are discussing how to have better interaction with IR.
- ❑ Dean of Student Services Update – are meeting and finalizing program review template.
- ❑ Registrars Update - Registrars are working on the on-line admissions application with Banner Central. Discussion on the need for accurate data. At a later meeting will ask Geri Imai to review the on-line application. Follow-up discussion from the morning on the changes in ethnic codes.

Reminders/Announcements/ What's On Your Mind

- ❑ Vice President's spring visit to the colleges – Strategic Plan. Those who had attended reported that they went well.
- ❑ Heads – up that following a CCAO meeting, IR staff may be asked by their VCAA to assist in reviewing/revising peer groups for the IPEDS Data Feedback Reports.
- ❑ **Next meeting June 28, 2010 – (most likely the UH System will meet in the morning).**

Future Meetings: -

On Site: Mondays (Windward CC 1:00 to 4:00 pm) (Polycoms as needed)
July 19 , 2010 September 27, 2010
October 25, 2010 November 29, 2010