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SYSTEM

**University of Hawai'i Community Colleges
HALE KUHINA Building Room 106
1:00 – 4:00 PM Monday, September 27, 2010
IR Cadre Meeting Proceedings**

PRESENT:

Facilitator: Cheryl Chappell-Long, OVPCC-APAPA
Tony Kitchen, HAW Steven Shigemoto, HON
Charlotte Watanabe, LEE Lynn Inoshita, HON
Jeannie Pezzoli, MAU Jeff Hunt, WIN
Nalani Kaun, WIN Jeff Arbuckle, KAP
Kyle Hunt, APAPA Wilson Lau, APAPA
Jan Lubin, WIN Ivan Wu, WIN
Earl Nishiguchi, DOSS Sam Prather, APAPA
Shawn Flood, HAW

New Business

- ❑ Achieving the Dream - Cheryl Chappel-Long stated that submission is due November 15th. Kyle Hunt and Wilson Lau emphasized AtD alignments – course to programs and that the same schemes will be used in the ARPD. Charlotte Watanabe reminded that the cohort is based on first time a student is home campus the CC (could be a transfer).
- ❑ Data Governance – Cheryl Chappel-Long discussed and the Oct 25th meeting with Data Governance Consultants (handout distributed) and encouraged all to identify issues/concerns to discuss. Please review of the Hans L'Orange report <http://www.hawaii.edu/offices/app/swir/hireviewandrecommendations.pdf> before the meeting.
- ❑ Accreditation and the Demographic Information and Achievement Data (DIAD) document – Cheryl Chappel-Long reviewed the September 24th ACCJC workshop materials and Commission expectations (handouts distributed). The workshop facilitator identified achievement data changes reflecting how students progress through the system. APAPA will coordinate review and changes with the IR Cadre. APAPA also reviewed the ACCJC scoring rubric levels for evaluating Institutional Effectiveness.
- ❑ Strategic Planning – APAPA is editing/updating the excel sheets with OVPCC data for measures from AtD. MicroStrategy is still not fully functional.
- ❑ Performance Funding – APAPA stated that the Board of Regents (BOR) approved the concept which will be proposed to Legislature (handout distributed). The proposed categories will be assigned points and colleges must meet or exceed the requirements of each category to receive that category's points.

Continuing Business

- ❑ Annual Report Program Data (ARPD)
 - APAPA conducted an online demonstration of the ARPD Web submission tool and discussed the glossary, ARPD scripts, Bwiki and OVPCC tables.
 - Academic Support Program - Cheryl Chappel-Long stated that the Academic Support Programs are reviewing the requirements and elements and suggested that IR Cadre members participate in the process.
 - Student Services - the Student Services ARPD will be business as usual as the DOSS work on revising the template. Colleges will be responsible for providing their own data for the template.
- ❑ Vice Chancellors Academic Affairs Update – not present.
- ❑ Dean of Student Services Update - Earl Nishiguchi noted the ongoing revision of the Student Services ARPD template.
- ❑ Registrars Update – not present.

Reminders/Announcements/ What's On Your Mind

- ❑ PACAIR – Nov 19 -- Jan Lubin discussed the presenters for the meeting at Windward (additional details in email) and provided information on joining PACAIR.
- ❑ Next meeting October 25, 2010
Future Meetings: - Nov 29, 2010
For 2011: Jan 24, Feb 28, March 28, April 25, May 23, June 27.