PRESENT:
Facilitator: Cheryl Chappell-Long, OVPCC-APAPA
   Tony Kitchen, HAW  Steven Shigemoto, HON
   Charlotte Watanabe, LEE  Lynn Inoshita, HON
   Jeannie Pezzoli, MAU  Jeff Hunt, WIN
   Nalani Kaun, WIN  Jeff Arbuckle, KAP
   Kyle Hunt, APAPA  Wilson Lau, APAPA
   Jan Lubin, WIN  Ivan Wu, WIN
   Earl Nishiguchi, DOSS  Sam Prather, APAPA
   Shawn Flood, HAW

New Business

- Achieving the Dream - Cheryl Chappell-Long stated that submission is due November 15th. Kyle Hunt and Wilson Lau emphasized AtD alignments – course to programs and that the same schemes will be used in the ARPD. Charlotte Watanabe reminded that the cohort is based on first time a student is home campus the CC (could be a transfer).

- Data Governance – Cheryl Chappell-Long discussed and the Oct 25th meeting with Data Governance Consultants (handout distributed) and encouraged all to identify issues/concerns to discuss. Please review of the Hans L’Orange report http://www.hawaii.edu/offices/app/swir/hireviewandrecommendations.pdf before the meeting.

- Accreditation and the Demographic Information and Achievement Data (DIAD) document – Cheryl Chappell-Long reviewed the September 24th ACCJC workshop materials and Commission expectations (handouts distributed). The workshop facilitator identified achievement data changes reflecting how students progress through the system. APAPA will coordinate review and changes with the IR Cadre. APAPA also reviewed the ACCJC scoring rubric levels for evaluating Institutional Effectiveness.

- Strategic Planning – APAPA is editing/ updating the excel sheets with OVPCC data for measures from AtD. MicroStrategy is still not fully functional.

- Performance Funding – APAPA stated that the Board of Regents (BOR) approved the concept which will be proposed to Legislature (handout distributed). The proposed categories will be assigned points and colleges must meet or exceed the requirements of each category to receive that category’s points.
Continuing Business

- Annual Report Program Data (ARPD)
  - APAPA conducted an online demonstration of the ARPD Web submission tool and discussed the glossary, ARPD scripts, Bwiki and OVPCC tables.
  - Academic Support Program - Cheryl Chappel-Long stated that the Academic Support Programs are reviewing the requirements and elements and suggested that IR Cadre members participate in the process.
  - Student Services - the Student Services ARPD will be business as usual as the DOSS work on revising the template. Colleges will be responsible for providing their own data for the template.

- Vice Chancellors Academic Affairs Update – not present.

- Dean of Student Services Update - Earl Nishiguchi noted the ongoing revision of the Student Services ARPD template.

- Registrars Update – not present.

Reminders/Announcements/ What’s On Your Mind

- PACAIR – Nov 19 -- Jan Lubin discussed the presenters for the meeting at Windward (additional details in email) and provided information on joining PACAIR.

- Next meeting October 25, 2010
  Future Meetings: - Nov 29, 2010
  For 2011: Jan 24, Feb 28, March 28, April 25, May 23, June 27.