



UNIVERSITY  
of HAWAII®  
SYSTEM

**University of Hawai'i Community Colleges  
HALE KUHINA Building Room 106  
1:00 – 4:00 PM Monday, July 19, 2010  
IR Cadre Meeting Proceedings**

**PRESENT:**

Facilitator: Cheryl Chappell-Long, OVPCC-APAPA  
Tony Kitchen, HAW Steven Shigemoto, HON  
Guy Nishimoto, LEE Charlotte Watanabe, LEE  
Jeannie Pezzoli, MAU Jeff Hunt, WIN  
Nalani Kaun, WIN Jeff Arbuckle, KAP  
Kyle Hunt, APAPA Wilson Lau, APAPA  
Jan Lubin, WIN Ivan Wu, WIN  
Kathy Hill, DOI/ADOI Guy Nishimoto, LEE  
Earl Nishiguchi, DOSS Lynn Inoshita, HON

**New Business**

- ❑ Annual Report Program Data (ARPD)
  - Wilson Lau and Kyle Hunt demonstrated the UHCC website on-line submissions program for the 2010 instructional annual report of program data.
  - Cheryl Chappell-Long distributed a Program Health Summary 2005 – 2009. A brief discussion on using summary data at the college level.
  - UH IRO – *Cognos at UH: Implementation Issues and Current Status, July 2010* – brief discussion of the draft. Note that System IT is reviewing for revisions.
- ❑ Achieving the Dream
  - On line demonstration of Updated Annual Data Profile reports (ref email from Amy Topper 7/16/2010). Recommend review at the campus level.
  - JBL has indicated that there will be no new data elements for 2010 submission. The scripts developed by the IR Cadre will only need updating for the cohort year. Noted that JBL had extended an offer to the system to submit data in September vice November -- APAPA declined.
  - Spring 2011 Hawaii Strategy Institute dates set for March 4-5. Cheryl Chappell-Long requested IR Cadre provide names of possible speakers/presenters.

## Continuing Business

- ❑ National Community College Benchmark Project (NCCBP) -- updated “data confirm files” due before July 23<sup>rd</sup>.
- ❑ Vice Chancellors Academic Affairs Update – VCAs are discussing integrating strategic planning data at the program level.
- ❑ Vice Chancellors/Deans Student Services Update – Earl Nishiguchi noted that the group is meeting on Wednesday and will continue to work on the ARPD template.
- ❑ Registrars Update -- no report.
- ❑ Jan Lubin announced that Windward was bringing in a speaker on Accreditation. Tentative date November 17<sup>th</sup>.

### Reminders/Announcements/ What's On Your Mind

- ☐ **Next meeting September 27, 2010**

**Future Meetings:** -

**On Site:** Mondays (Windward CC 1:00 to 4:00 pm) (Polycoms as needed)  
October 25, 2010 November 29, 2010