Strategic Planning Council
January 25, 2008
1:00 pm – 4:00 pm
Dole Street Conference Room/Polycom

Record of Proceedings

Attending: Peggy Cha, Manny Cabral, Leon Richards, Angela Meixell, John Morton, Mike Rota, Jill Savage, Ellen Okuma, Erika Lacro, Nancy Bushnell, Jim Poole, Harry Davis, Linda Currivan, Kathy Hill, Libby Young, Bob Franco, Kamuela Chun, Cheryl Chappell-Long, flo wiger, Sam Prather, Sandra Uyeno, Mike Yoshimura

1. UH System Planning – Mike Rota discussed the “Systemwide Financial Audit of the University of Hawai‘i System” Auditor Report 2007 concerns regarding timing and alignment of UH system, UHCC system, and college strategic plans. He stated that the timing of the UH System strategic presentation “Serving The State of Hawaii” UH Strategic Outcomes January 2008 provides the opportunity for the UH Community Colleges to improve alignment. The UHCC System strategic plan will include drill-down data to the college level based on five strategic outcomes that are aligned with the UH System strategic plan. Colleges are to use the UH system/UHCC system Outcome clusters, Action Outcomes, data, and wording for each but colleges may add other items. He further stated that the UHCC “Strategic Outcomes and Performance Measures” PowerPoint distributed earlier is a work in progress and the goal for today’s meeting is to review and revise the document taking into account revised UH System strategic plan language and Achieving the Dream requirements. A revised UHCC strategic plan document will be forwarded by the end of next week which will provide enough structure and data for colleges to continue their strategic planning process.

2. Review of the Outcomes from the December Meeting - Mike Rota reviewed the “Strategic Outcomes and Performance Measures” presentation. He noted that the five UHCC Strategic Outcomes were changed to align with the UH System Plan:

1. Native Hawaiian Educational Attainment
2. Hawai‘i’s Educational Capital
3. Economic Contribution
4. Globally Competitive Workforce
5. Resources and Stewardship
Some of the revisions suggested included:

- changing the percentages/numbers on some 2015 goals (e.g. enrollment).
- addition of Action Outcomes around STEM.

Mike Rota also reviewed some of the supporting excel data sheets. The goal is to provide as much data as possible along with comments and recommended revisions resulting from the January 25th meeting in a revised document that will be forwarded by the end of next week. Other general discussion centered around:

- the need for college strategic plans aligning with UH System/UHCC System goals, Strategic Outcomes, and Action Outcomes. Colleges may add additional/unique items but need to consider how they will link them to the budget process.
- the format of the college strategic plan document. It will need to include the same general introductory outline (mission, vision, etc.) as in the strategic plan 2002-2010.

3. **Next Steps/Timeline** – College Strategic Planning – upon receipt of the revised UHCC Strategic Plan document, Colleges need to continue their strategic planning process using the revised document. The revised UHCC Strategic Plan is intended to inform/drive the college/UHCC budget planning process and the UH system Stocktaking presentations which are expected to be conducted in March/April.

4. **Next Meeting** - an email poll will be conducted for the next meeting date.