

UHCC STRATEGIC PLANNING WORKGROUP
Record of Proceedings
January 16, 2004
Kapi`olani Community College.

Attendees:

Mark Silliman, Harry Kawamura, Ramsey Pedersen, Michael Yoshimura, Sandra Uyeno, Mike Unebasami, Albert Spencer, Suzanne Aguillar, Peggy Cha, Clyde Sakamoto, Angela Meixell, Francis-Dean Uchima, Floyd McCoy, Neghin Modavi, Jerry Saviano, Margie Kelm, Linda Johnsrud, Karen Shimizu, John Morton, Mike Rota, James Goodman, Cheryl Chappell-Long, David McClain, Sam Prather.

Agenda Items

Process Overview and Our New Environment

(Handout provided)

Mike Rota, Associate Vice President Academic Affairs Community Colleges

- Reviewed Hawai'i planning context in which Strategic Plan document was developed and discussed how it is linked to the budget process.
 - Discussion on the "pipeline" of high school students through postsecondary education and into the workforce
 - Discussion on the definition of transfer students
 - Mike Rota noted that the January 15th Kapi`olani CC presentation made to the BOR addressed the question of how the individual campus plan fits into the UHCC system plan and clearly links the college plan to external and internal issues.

Progress Report

(Handout provided)

Cheryl Chappell-Long, Director Academic Planning Assessment, and Policy Analysis Community Colleges

- Reviewed the status and progress of 25 Key Performance Outcomes of the UHCC Strategic Plan.
 - Performance Measure A.4 (graduation and continuation) Discussion addressed need for a UHCC system definition
 - A.7 (course completion rates) discussion included aspects of accreditation; Barbara Beno has stated this is an important measure.
 - D.2 (faculty compensation) Discussion centered on faculty classification system, specifically non-tenure track Instructors included with tenure-track
 - E.1 (repair and maintenance) Discussion addressed revising the goal. Suggestion made that it should be 2-4% of the value of the facilities.

General Discussion

- Request made by Mike Rota that campuses check goals and priorities against the financial plan and requested feedback on goals and priorities by January 23, 2004.
- Each college reviews its own plan, its changing resource requirements, and the budget request items it wishes to pursue as part of the next biennium budget request. Specific request items developed by each campus for the last biennium budget were distributed.
- David McClain, Vice President Academic Affairs outlined the upcoming schedule for the Council of Chancellors meetings. The January 28th meeting will discuss 04-05 budget and will, along with subsequent meetings, "taking stock" procedures, i.e., "What are we doing and how are we paying for it?", and "What would you like to do and how would you pay for it?" - individual campuses will present. Kapi`olani CC's strategic plan presentation to the BOR is a good example of what David would like to see.
- The Strategic Plan financials are based upon Internal Efficiencies, State Investment, and Increased Tuition and Fee Revenues. David McClain requested feedback on the state allocations, internal reallocations, and tuition level setting. He challenged campuses to be entrepreneurial.
- David McClain also stated that he would be interested in Barbara Beno's reaction to the UHCC key performance indicators and what the campuses are doing to provide what the State needs in workforce development.
- David McClain thanked the UHCC Strategic Plan workgroup for their hard work and noted that they had a solid plan and process in place.

Next Meeting

Friday, February 20, 2004

1:30 pm

Honolulu Community College