



UNIVERSITY OF HAWAII

OFFICE OF THE VICE PRESIDENT
FOR COMMUNITY COLLEGES

Strategic Planning Council
March 15, 2013
1:00 pm –4:00 pm
Dole Street Conference Room/Polycom

Record of Proceedings

Attending: John Morton, VPCC, Peter Quigley, AVPAA, Noreen Yamane, Helen Nishimoto (HawCC) Erika Lacro, Kaleo Gagne, Steven Mandraccia (HonCC) Leon Richards, Susan Dik, Jessica Lum, (KapCC) Jim Dire, Alan Boyes (KAU) Manny Cabral, Paul Lococo, Della Anderson (LEE) Clyde Sakamoto, Ann Emmsley, (UHMC) Doug Dykstra, Paul Briggs, Jan Lubin, Kayleen Sur, (WinCC) Cheryl Chappell-Long, Kamuela Chun, Deborah Nakagawa, Sam Prather, Suzette Robinson, Lance Yamamoto, OVPCC

1. Welcome by Vice President Morton and introductions.
2. Vice President Morton reviewed the role of the Strategic Planning Council and reminded that this annual spring update was a look at our data in our current plan. The Council monitors/advises on progress toward the UHCC Strategic Planning Goals. First impressions and reactions to progress to date, and a means of keeping the focus on the things we said are important to us.
3. VP Morton noted that data reflect good news. The March 15th presentation will be posted to the [OVPCC website](#). He reminded the colleges that he will be visiting each of them in April with a presentation tailored to each college. Cheryl Chappell-Long noted that the detailed spreadsheets of 2013 actuals will be posted to the [website](#)
4. The task now is to begin thinking about how to organize the UHCC system for the update of the strategic plan to go through 2020. In fall 2012, the Council identified seven Strategic Planning Working Groups. Each group, chaired by a Chancellor with a faculty senate chair and a student leader from different colleges, has been assigned one of seven focus areas derived from goals of the current plan. Groups are encouraged to invite others interested in their topics. The groups charge is to address what we want to accomplish at the system level and individual colleges and what do we want to see measured or measured differently for the plan for the next decade (2020). VP Morton reminded members to consider systemwide initiatives that are already underway (e.g. Sustainability, UH Technology plan). Group

membership distributed separately.

- a. Spring 2013 – working groups organize and review current performance measures; identify which should stay and/or be revised; and potential new measures.
 - b. Summer and early fall 2013 – working groups collect data for measures and begin to suggest metrics.
 - c. Fall 2013 begin to suggest metrics that will be shared with colleges in VPCC's visits to colleges.
 - d. Spring 2014 finalized measures for updated plan 2016-2020.
5. Cheryl Chappell-Long reminded the Council that the UHCC system uses the *Community College Inventory: Focus on Student Persistence, Learning, and Attainment* that assess eleven institutional characteristics that are strongly focused on student success. Selected results are included in the Strategic Plan. The survey is conducted using Survey Monkey. As required in the policy, she also facilitated a discussion on the effectiveness of the dual reporting structure for Chancellors and the Strategic Planning Process. Overwhelming consensus was that both reporting and planning were working well and the update planning process should also prove to be effective. No member offered an opposing view.
6. Next Meeting – Fall 2013 (TBD)