New Business:

- Test-taking instructions/information (samples distributed by email prior to the meeting) – For math, there was general agreement that “simpler is better.” The group agreed to the wording:

  For the Math tests, you can choose the beginning level of difficulty. COMPASS adjusts itself as you respond to the questions. YOUR ANSWERS TO THE MATH PROBLEMS determine the test results, NOT the level you choose. You should begin with the highest level of math you have successfully completed. You choices are:

  - Easier if the last level of math you passed was pre or beginning algebra or arithmetic
  - Medium if the last level you passed was intermediate or advanced algebra
  - More Difficult if you completed pre calculus, trigonometry, or calculus.

  Discussed common elements to be included in instructions for all test takers. A draft of suggested elements will be circulated.

- Student Identification Number
  - Student ID field - Cheryl Chappell-Long stated that the Deans of Student Services and the test coordinators decided to use Banner ID. However, some colleges have students testing before apply (and receiving Banner ID) e.g. Running Start students. Alternative Student ID number methods were discussed. Cheryl Chappell-Long will revisit the issue with the Deans of Student Services.

- Web-based COMPASS version – items discussed included:
  - Tests being offered offsite. Some colleges are installing the Internet version at high schools.
- Marv Kitchen discussed the routines for uploading scores into Banner. He asked who at the college should be contacted if there is a problem with the files. APAPA will collect names from colleges.
- There is no UHCC system timeline for moving to the Internet version. It is a college decision.
- Marv Kitchen stated that as no colleges are using the DOS version of COMPASS, it will no longer be supported/uploaded into Banner.

Other matters (from the Placement Advisory Work Group meeting)
- ACT/SAT Test scores shelf-life – The Banner office has reported that the ACT/SAT scores remain valid per the four-year institution.
- Test-takers subsequently enrolling – colleges estimated 30 –70% of test takers enroll. Some colleges are starting mandatory orientation and advising. Data will be gathered on test-takers who subsequently enroll.
- In the 2007-2008 academic year, Maui and Kapiolani will pilot test fee-based “retesting”

Updates
- Cheryl Chappell-Long discussed on going projects - the American Diploma Project which addresses aligning K-12 and postsecondary requirements, and HI-PASS, a computer system designed to track student progress.