**PROCESS MAP FOR:** Council of Senior Student Affairs Officers (CSSAO)  
**DATE:** Wed, 07/16/2014, Windward CC, Hale Alakai #118, 12 – 3pm

**WHO** -  
- UHH: Gail Makuakane-Lundin ( )  
- UHMH: Francisco Hernandez ( )  
- UHWO: Lui Hokoana ( )  

**UHCC:**  
- HawCC: Jason Cifra ( )  
- HonCC: Katy Ho-Middleton ( )  
- KapCC: Dawn Zoni ( )  
- KauCC: Earl Nishiguchi ( )  

**LeeCC:** Chris Manaseri ( )  
**UHMC:** Cathy Bio ( )  
**UHWO:** Lui Hokoana ( )  
**KapCC:** Dawn Zoni ( )  
**WinCC:** Judy Oliveira ( )  

+ + + **handout distributed previously**  
++ + **handout distributed w/ agenda**  
**++ handout at meeting**  

Guests – Financial Aid Leads; Gregg Yoshimura, System FinAid Spec, Lynn Inoshita, Banner Mgr

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESIRED OUTCOME</th>
<th>PROCESS</th>
<th>WHO</th>
<th>TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Review of Group Memory</td>
<td><strong>agreement</strong> of proceedings at meeting 06/18/14+++</td>
<td>• discuss</td>
<td>All</td>
<td>05 min</td>
</tr>
<tr>
<td>• Financial Aid Concerns***</td>
<td><strong>understanding</strong> of concerns and challenges confronting financial aid administration</td>
<td>• discuss Action Plan</td>
<td>Gregg</td>
<td>20 min</td>
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<tr>
<td>• ACT Test Scores***</td>
<td><strong>understanding</strong> of Manoa practices on receiving &amp; storing test scores from ACT</td>
<td>• present, Q&amp;A</td>
<td>Roy Tsuda; Ryan Yamaguchi</td>
<td>30 min</td>
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</tbody>
</table>
| • Registration & Records | **understanding** of status of signing up for Stu Self-Service & Transcript Services  
- **agreement** of implementation practices  
- **awareness** of feasibility to update phone # | • feedforward  
• feedforward  
• brainstorm; discuss | Jan/Judy/Cathy/Lynn | 05 min |
| • Admissions | **understanding** of status of proposal made in 02-2014 | • discuss | Francisco/Chris | 10 min |
| • Student Health | **agreement** of provision for insurance  
**agreement** of provision for clinical/mental health | • discuss & agree  
• discuss & agree | Jan | 10 min |
| • Stu Development | **knowledge** of basics for expressive activities  
**initial feedback** on provision for systemwide sanctions | • feedforward  
• feedback | Jan/Katy/Jan | 20 min |
| • Staff Transition | **understanding** of status of concerns around transition in student affairs leadership | • feedforward | Jason/Chris | 05 min |
| • Next Meeting | **Wed, Aug 20, 2014 at Kapiolani CC** | • feedforward | Jan | 05 min |