

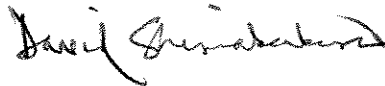
LINDA LINGLE
GOVERNOR



STATE OF HAWAII
EMPLOYEES' RETIREMENT SYSTEM

July 16, 2007

TO: State and County Department Heads

FROM: David Shimabukuro 
Administrator

SUBJECT: Retirement Plan Coding for New / Transferring / Terminated Employees

With the beginning and ending of the fiscal year, we understand that there will be many new staff appointments and staff who are leaving or being reappointed. We are providing you with the following information (under Section 88-47, Hawaii Revised Statutes) to ensure that these individuals are properly classified in the appropriate retirement plan.

Specific to Department Heads and/or Deputy Department Heads:

| <i>Employee Transferring From on or after 7/1/06</i> | <i>Employee Transferring To on or after 7/1/06</i> | <i>Current Retirement Plan</i> | <i>New Retirement Plan</i> |
|--|--|---|---|
| Private sector or federal government employee | State, City, or County Department Head or Deputy Department Head | None | Hybrid |
| State, City, or County employee | State, City, or County Department Head or Deputy Department Head | Contributory Noncontributory Hybrid | Do not change their plan status. Employee should remain in his or her current plan. <i>If there was a break in service of at least one (1) working day, enroll in Hybrid Plan (unless the employee is a returning vested Contributory member).</i> |

The following applies to general classification employees:

Terminated Employees: Please provide employee with copy of "What are my retirement benefits if I am no longer employed by the State or County" brochure for their specific retirement plan. (Available on our website at www4.hawaii.gov/ers)

New Employees: Hybrid Plan

Employee Transferring from State, City, or County with no break in service: Do not change their plan status.

Employee Transferring from State, City, or County with at least 1 working day break in service: Enroll in Hybrid Plan (unless the employee is a returning vested Contributory member).

Please refer to the EC&B 1 (enrollment form) for further enrollment information.

Please be advised that these situations and classification in the appropriate plans are based on existing laws which could be amended in future legislative sessions.

c: Department Personnel Office