

EXECUTIVE VICE PRESIDENT FOR ACADEMIC AFFAIRS/PROVOST

This is executive leadership for the University of Hawai'i in collaboratively setting forth the overall academic vision, goals and strategic plans for the University of Hawai'i system. As the chief academic executive and advisor to the President, work involves developing the long-range institutional and academic planning, accreditation, articulation, academic policies and procedures, including campus differentiation/mission focus and enrollment management policies; developing system wide institutional master and strategic plans; ensuring the overall academic programs and activities (including instruction, extension/community services) meet the needs of the students and the citizenry of State of Hawai'i; translating long-range plans into phased implementation strategies and time lines; coordinating transfer policies and processes for students transferring from campus to campus; supervising the institutional assessment and student progression and retention studies, with the development of effective strategies to meet the identified needs of the University as a system; developing innovative strategies in the coordination of academic plans for campuses and programs; promoting, encouraging and developing new instructional efforts by collaboratively working with academic administrators of the University system, faculty and staff; developing and formalizing system wide academic policy for consideration by the President and the Board of Regents that enhances the University's mission to serve the students, University community and the State of Hawai'i; serving as academic liaison with various state and federal academic educational boards, system wide University offices; ensuring strategic leadership over international initiatives, facilitating assessment, and collaboration among campuses; overseeing the academic and non-academic human resources administration, including labor relations and collective bargaining negotiations; and providing overall leadership in directing the long-range planning of academic progress and growth of the University.

Work entails extensive contact and coordination with senior system wide executives and campus administrators, faculty, staff, student leaders, the Board of Regents staff, senior level officials of various federal and state agencies, legislators, and educational representatives of national and international institutions. Work requires extensive knowledge of higher education academic programs and related administrative structures, systems, and policy formulation processes common to universities, and planning strategies. Work is reviewed by the President for results achieved.

In accordance with the Board of Regents' action taken on November 18, 2010 to approve the system level reorganization, this class is retitled and amended from the class, Vice President for Academic Planning and Policy, to the class, Executive Vice President for Academic Affairs/Provost, effective November 19, 2010.



 President, University of Hawai'i

12/10/10

 Date