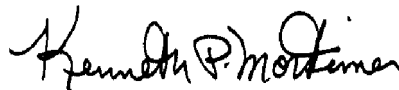


VICE PRESIDENT FOR PLANNING AND POLICY

Definition

This is executive management work involving the development and revision of systemwide long-range institutional plans, academic policies and procedures, and management analysis. This is a single position class that is responsible for providing executive leadership and direction in the development of systemwide institutional master and strategic plans; translating long-range plans into phased implementation timelines and strategies; providing oversight and coordination of academic development plans for each campus in the system; directing and coordinating the development of systemwide academic policies and procedures, including campus differentiation/mission focus and enrollment management policies; serving as the chair for the systemwide academic affairs council and handling for the President systemwide review of new academic programs, coordination of transfer policies, and liaison with campus faculty senate chairs; through supervision of the Office of Institutional Research, directing the preparation of executive decision support analysis and analytical studies, including institutional assessment and student progression and flow studies; etc. Work involves extensive knowledge of statewide systems of higher education; directing the development of indices and models for the evaluation of program effectiveness and efficient resource utilization; developing planning scenarios and systemwide enrollment management strategies; directing the development of systemwide indicators and cost analysis; and managing the systemwide student informational systems and select student service programs.

Work entails considerable contact and coordination with senior systemwide executives and campus administrators, faculty, staff, student leaders, the public, the Board of Regents staff and committee members, senior level officials of various federal and state agencies, legislators and their staffs, and officials of mainland universities and colleges. Work requires extensive knowledge of master and strategic planning strategies, statewide systems of higher education, academic programs and administration, the policy-formulation processes common to universities, executive management informational systems, and analysis techniques and methods. Work is reviewed by the President for results achieved.



President, University of Hawaii and
Chancellor, University of Hawaii at Manoa

November 18, 1994

Date