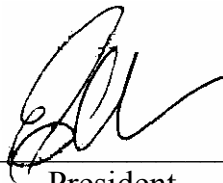


**DIRECTOR OF CAPITAL IMPROVEMENTS**

This is administrative work in providing the systemwide executive leadership, direction and control over the planning, development, implementation and integration of multi-million dollar capital improvement projects (CIPs), long-range physical development plans, and development of associated capital improvements funding requirements. Work involves serving as the President's senior staff with responsibility for exercising aggressive leadership for complex capital improvement projects of the University, including expansion and high-profile projects, and the development and renovation of facilities; overseeing the repair and maintenance programs and emergency projects for the Mānoa, Hilo and Community College campuses; ensuring the expedited development and implementation of projects to accommodate increased enrollment and to encourage world class research; serving as the primary systemwide consultant to the President, the Board of Regents and executive management on facilities planning and strategic plans and priorities; conceptualizing innovative plans and negotiating agreements to facilitate the physical development process; developing and implementing strategies related to infrastructure and capital improvement needs; overseeing the preparation of long-range CIP budgets associated with the acquisition of land for new campuses, site preparation, multi-building design and construction plans, and other CIP development requirements; recommending and securing adequate funding from the legislature and other sources; and developing new University policies and processes to facilitate and expedite the development plans.

Work requires extensive knowledge of and experience in capital improvement program planning administration and budget development and execution for large scale programs or projects, and public sector capital improvement planning laws and requirements; ability to supervise the development of large scale, complex programs and project plans; ability to communicate effectively both orally and in writing; and ability to work effectively under tight deadlines and public scrutiny. Work is reviewed by the President.

In accordance with Board of Regents' action taken on July 19, 2002 this class is established effective July 19, 2002.



---

President

11/05/02

Date