

**DIRECTOR OF LONG RANGE PHYSICAL DEVELOPMENT
(SYSTEMWIDE)**

DEFINITION

This class is responsible for performing highly advanced professional managerial work with responsibility for exercising leadership, direction and control over the planning, development, implementation, and integration of long range physical development plans along with the development of an associated capital improvement program (CIP) funding requirements in accordance with the University's long range strategic plans and priorities. Work entails conceptualizing, directing feasibility studies plans and priorities. Work entails conceptualizing, directing feasibility studies including appraisal studies, negotiating agreements necessary for facilitating the physical development process with landowners, permitting agencies, contractors, vendors, and securing CIP funding from the legislature for implementation of the University's long range development plans. Positions in this class have the overall responsibility for planning the long term physical needs for future facilities, including educational centers and campuses. Makes recommendations on matters relating to the identification of University long-range CIP goals, objectives and priorities necessary to meet long-range facilities development and CIP funding requirements.

Work involves directing, defining and coordination the preparation of plans; studies, bid specifications; technical reports; and analyses and real property and professional services procurement requirements, in accordance with applicable laws as may be required in support of the University's CIP and funding requirements plans, or as may be required to fulfill federal, state and county agency requirements, requests from the state legislature, and on behalf of the Board of Regents as part of the University's overall development plan process. Work involves the planning and preparation of long range CIP budgets associated with the acquisition of land for new campuses or facilities/sites, site preparation and infrastructure development, multi-building design and construction plans and other CIP development requirements. In the course of performing assigned duties and responsibilities, positions in this class may identify the need for and in turn develop new University policies for consideration by the Board of Regents.

A position in this class serves as the University's subject matter expert and system-wide consultant on long range physical development and CIP funding requirements plans and programs and represents the University at the legislature and with the general public in this capacity. Work may involve the supervision of subordinate level professional, technical and clerical personnel. Work is performed with the widest of latitude allowed and requires the exercise of independent judgment and initiative with work being reviewed by the Senior Vice President for Administration for program and goal attainment and results achieved

Work requires extensive knowledge and experience in capital improvement program

planning administration and fiscal operations and public sector budget policies and procedures associated with CIP planning and involving multiple sources of federal, state and private funding. Work requires formal training in law necessary to permit the definitive interpretations of federal, state and county development, procurement and funding regulations and laws to ensure compliance. Work requires the ability to plan, organize and direct the development and administration of highly complex long range facilities and funding requirements plan and program, the ability to establish and maintain effective working relations with the most senior of public and private executives, legislators, large scale corporate contractors, administrators, faculty members, federal and state agency representatives and the general public; the ability to design, develop and implement long range facilities and budget plans; and the ability to communicate effectively both orally and in writing.

The establishment of the managerial class, Director of the System-wide Long Range Physical Development Program is approved.

Ralph Horii
Senior Vice President for Administration

01/10/95
Date