

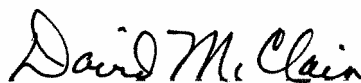
CHIEF TECHNOLOGY OFFICER

This is highly responsible managerial work in planning, organizing, directing, coordinating and administering all information technology and distance learning delivery services for the University of Hawai'i at Hilo.

Work involves serving as the chief information officer for the University of Hawai'i at Hilo. A position in this class is responsible for providing leadership, direction and control in information technology services which include academic computing support; administrative information systems; voice, data and video telecommunications infrastructure and services; distance education planning, delivery, coordination and operational support; instructional technology facilities and support; public computer labs support; and other technology support services. Work also involves directing the development and implementation of short- and long-range plans for information technology and information systems to support instruction, research, and administration; developing, implementing and evaluating policies and procedures relating to the use and management of information technologies; serving as the University of Hawai'i at Hilo's information technology representative with the University's system, and other State, national and internal entities; and developing and implementing new programs and projects to enhance the University of Hawai'i at Hilo's activities.

Work requires extensive knowledge of trends in computing systems, software systems and technology; voice data and video telecommunications systems; current and potential applications of information technologies as it relates to higher education instruction, research and administration; distance education; national trends, activities and programs in information technology; and principles of organization and management. Ability to foster effective working relationships with executives, administrators, faculty, staff, students, representatives from the private sector organizations, the general public, legislators and other state, local and federal government officials; provide leadership and direction in policy and procedure development and implementation; effectively translate technical terms and concepts into terms comprehensible to the non-technical layperson; communicate effectively both orally and in writing.

The retitling of the class Director of Technology and Distance Learning to Chief Technology Officer is approved effective 4/26/2008.



David McClain
President

04/26/2008

Date