

University of Hawai'i at Mānoa & System Offices

Invitation to Self-Identify Disability or Veteran Status

The University of Hawai'i is an affirmative action employer, committed to employing and advancing in employment qualified persons with disabilities and qualified protected veterans. If you would like to be included in our affirmative action program\*, please let us know by completing this survey now or at any time in the future. Your response is voluntary; declining to respond will not subject you to any adverse treatment. Information you provide will be kept confidential, except that (1) supervisors and appropriate administrators may be informed regarding reasonable accommodations or work restrictions of persons with disabilities; (2) first aid personnel may be informed, when appropriate, if the disability might require emergency treatment; and (3) certain information may be disclosed if required by a civil rights enforcement agency, regulation, or law.

If you are a veteran, please check all applicable categories:

- Recently separated veteran: discharged or released from active duty in the U.S. military, ground, naval or air service during the three-year period beginning on (date of discharge or release)
Other protected veteran: served on active duty in the U.S. military, ground, naval or air service during a war or in a campaign or expedition for which a campaign badge has been authorized, under the laws administered by the Department of Defense.
Armed Forces service medal veteran: while serving on active duty in the U.S. military, ground, naval or air service, participated in a United States military operation for which an Armed Forces service medal was awarded pursuant to Executive Order 12985.
Disabled veteran: (1) veteran of the U.S. military, ground, naval or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Secretary of Veterans Affairs, or (2) a person who was discharged or released from active duty because of a service-connected disability.

If you are an individual with a disability, please check below if applicable:

- Individual with a disability: a person who has a physical or mental impairment that substantially limits one or more major life activities (e.g., walking, seeing, hearing, or learning).

Please notify your supervisor or personnel officer, as soon as possible, if you need special assistance in the event of an emergency or workplace accommodations that would enable you to perform the job properly and safely; e.g., special equipment or modifications to the work environment or to the manner in which the job is customarily performed.

If you have checked any of the above items, please sign below and return this form to: UH EEO/AA Office; Administrative Services Building 1-102; 2442 Campus Road; Honolulu, HI, 96822; phone: (808) 956-7077 (Voice/Text); email: eeo@hawaii.edu. \*The UH Affirmative Action Program is available for inspection upon request to this office.

Form with fields for: Please print: Last Name, First, M.I., UH Employee I.D. Number, Department, Date of Hire, Civil Service, APT, Faculty, Executive, Other, I understand my response is voluntary, Signature, Date.

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**CONFIDENTIAL**

TO: EEO/AA Office  
UH Mānoa  
2442 Campus Road  
Administrative Services Building 1, Room 102  
Honolulu, HI 96822

*via Campus Mail*

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