Registration Class Procedures

Applicants who are interested in employment as Janitors or Groundskeepers must complete the “interest application form” indicated below each campus that you are interested in seeking employment with. The form will be used to fill current and future civil service vacancies for one (1) year from the date you applied. If you have any changes to your name, address, telephone number or availability to work, please submit your changes in writing to the appropriate Campus Human Resource Office where you had originally filed an interest application form. A representative from the Campus Human Resource Office where you had filed an “interest application form” will contact you directly should your name be referred for employment consideration. **No phone calls please.**

**JANITOR II – Recruitment No. 2003-11**  
**GROUNDSKEEPER I – Recruitment No. 2003-10**

**University of Hawai‘i**

Manoa  
University of Hawaii  
Buildings and Grounds Management Office  
2525 Maile Way  
Honolulu, Hawai‘i  96822  
(Areas: Manoa, Kaimuki, Waikiki, Kalihi, Kane‘ohe)

[Interest Application Form – click here](#)

Pearl City  
Leeward Community College  
Human Resources Office  
96-045 Ala Ike Street  
Pearl City, Hawai‘i  96782-3393

[Interest Application Form – click here](#)

Kaua‘i  
Kaua‘i Community College  
Human Resources Office  
3-1901 Kaumualii Highway  
Lihue, Hawai‘i  96766

[Interest Application Form – click here](#)
Maui  
Maui Community College  
Personnel Office  
310 Ka'ahumanu Avenue  
Kahului, Hawai‘i  96732

Interest Application Form – [click here]

Hawai‘i  
University of Hawai‘i at Hilo  
Human Resources  
200 West Kawili Street  
Hilo, Hawai‘i  96720-4091  
(Applications for UH at Hilo and Hawai‘i CC)

Interest Application Form – [click here]

Kona  
Hawai‘i Community College  
Human Resources  
200 West Kawili Street  
Hilo, Hawai‘i  96720-4091  
(Applications for Janitor II – Kona Campus only)

Interest Application Form – [click here]

CRIME AWARENESS AND CAMPUS SECURITY ACT:

In accordance with the Campus Security Act of 1990, The University of Hawai‘i maintains data on the types and number of crimes that occur on University property as well as policies dealing with campus security. To obtain additional information, please visit your respective campus website or contact your campus security office.