

LINDA LINGLE  
GOVERNOR OF HAWAII




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STATE OF HAWAII  
DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT  
235 SOUTH BERETANIA STREET  
HONOLULU, HI 96813-2437

February 2, 2006

TO: All Departmental Personnel Officers

FROM: Cassandra Adachi, Personnel Program Manager  
Employee Relations Division 

SUBJECT: Drug Testing Training Classes for Supervisors of HGEA and Excluded Employees

A January-June 2006 Schedule of Drug Testing Training Classes for supervisors of HGEA and excluded employees is attached. These classes are open to all departments. The fee for the Oahu classes is \$35 per participant and the fee for Neighbor Island classes is \$40 per participant.

The classes will be conducted for us by Kapiolani Community College (KCC). Please enroll employees directly with KCC following normal procedures.

Attachment

c: Dept. of Human Resources Development, Safety Office  
Department DAT Coordinators

**Drug Testing Training Classes for Supervisors of HGEA  
and Excluded Employees on Oahu  
January - June 2006**

- 1) **Oahu: (Location: Kapiolani Community College, Manono 110)**  
Date: February 17, 2006 (Friday)  
061BMAD201A      8 AM -12 PM      Fee: \$35/ participant
  
- 2) **Oahu: Location: Kapiolani Community College, Manono 110)**  
Date: March 24, 2006 (Friday)  
061BMAD301A      8 AM -12 PM      Fee: \$35/ participant
  
- 3) **Oahu: (Location: Kapiolani Community College, Manono 110)**  
Date: April 20, 2006 (Thursday)  
061BMAD401A      8 AM -12 PM      Fee: \$35/ participant
  
- 4) **Oahu: (Location: Kapiolani Community College, Manono 110)**  
Date: May 19, 2006 (Friday)  
061BMAD501A      8 AM -12 PM      Fee: \$35/ participant
  
- 5) **Oahu: (Location: Kapiolani Community College, Manono 110)**  
Date: June 16, 2006 (Friday)  
061BMAD601A      8 AM -12 PM      Fee: \$35/ participant
  
- 6) **Oahu: (Location: Kapiolani Community College, Manono 110)**  
Date: July 28, 2006 (Friday)  
061BMAD701A      8 AM -12 PM      Fee: \$35/ participant

**Drug Testing Training Classes for Supervisors of HGEA  
and Excluded Employees on the Neighbor Islands  
January - June 2006**

- 1) **Kauai: Location To Be Announced**  
Date: June 26, 2006 (Monday)  
061BMAD602A      8:30-12:30 PM      Fee: \$40/ participant
  
- 2) **Maui: Location To Be Announced**  
Date: June 27, 2006 (Tuesday)  
061BMAD603A      8:30-12:30 PM      Fee: \$40/ participant
  
- 3) **Hilo: Location To Be Announced**  
Date: June 28, 2006 (Wednesday)  
061BMAD604A      8:30-12:30      Fee: \$40/ participant