



UNIVERSITY OF HAWAII

OFFICE OF THE VICE PRESIDENT FOR RESEARCH
UNIVERSITY OF HAWAII

MEMORANDUM

April 24, 2006

TO: Vice Presidents, Chancellors, Deans, Directors, Principal Investigators,
Administrative and Fiscal Officers

FROM: James R. Gaines *JR Gaines*
Interim Vice President for Research

SUBJECT: Review and Negotiation of Sponsored Industry Research¹ Agreements

In our efforts to promote and encourage collaboration and research with industry partners while streamlining the process and maximizing the University's resources, I am designating the Office of Technology Transfer and Economic Development (OTTED) with the responsibility for the review and negotiation of sponsored industry research agreements between the University of Hawaii and an external, private industry sponsor, as defined below.

Effective immediately, OTTED shall review and negotiate:

1. Research agreements for the provision of University research or services, which are funded solely with private industry sponsor monies.
2. Research agreements for the provision of University research or services from private industry sponsors that are paid for solely with federal flow-through Small Business Innovation Research (SBIR) program funding.
3. Research agreements for the provision of University research or services from private industry sponsors that are paid for solely with federal flow-through funding from the Small Business Technology Transfer (STTR) program.
4. Research agreements for the provision of University research or services from private industry sponsors that are paid for with a combination of funding as described in items 1-3.

¹ The term "research" may include other sponsored activities pursuant to the determination of the Vice President for Research.

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OTTED shall be the point of contact for the sponsored industry research agreements defined in items 1-4 above. Principal Investigators and Fiscal Officers should work directly with OTTED on proposals and agreements for such sponsored industry agreements. To avoid duplication of efforts, the Office of Research Services (ORS) shall forward any pending proposals and/or awards received that fall within the guidelines of items 1-4 above to OTTED. Signature authority for such agreements will remain with the Vice President for Research.

The Office of Research Services shall continue to review, negotiate, and execute all other extramurally sponsored agreements. If you have any questions, please do not hesitate to contact me at 956-7490. Thank you.

c: Secretary of the Board of Regents
President
Vice President for Legal Affairs and University General Counsel
Director of Risk Management
Office of Technology Transfer and Economic Development
Office of Research Services ✓