Section A8.200 Overview

Table of Contents

Page No.

1. Purpose................................................ 1
2. Objectives............................................. 1
3. Applicability.......................................... 2
A8.200 Overview

1. Purpose

To delineate the authority and responsibilities of University personnel involved in the acquisition of goods, services, and construction, the granting of concessions, and the negotiation of cooperative agreements, and to establish uniform procedures governing the same.

2. Objectives

Key objectives of the University's purchasing system and this Administrative Procedure are to:

a. Effectively manage the University's purchasing and contracting activities;

b. Insure compliance with State and Federal laws, rules and regulations, as well as Board of Regents' policies;

c. Insure fair and open competition in the selection of contractors for University requirements;

d. Meet the University's requirements for goods, services and construction in a timely manner and at the most advantageous price and terms;

e. Simplify and clarify the University's procurement system; and

f. Insure proper documentation of all purchasing actions.
3. **Applicability**

This administrative procedure applies to all University acquisitions of goods, services, and construction, concession contracts, and cooperative agreements.