I. Purpose

To set forth policy establishing the authority to set tuition and fees.

II. Definitions:

No policy specific or unique definitions apply.

III. Policy:

A. The board establishes tuition, fees, and other charges in accordance with law. The university is exempt from the public notice, public hearing, and gubernatorial approval requirements of Chapter 91, HRS. Tuition, fees and charges may be established at an open meeting subject to the requirements of Chapter 92, HRS. Subsequent to their establishment, the authority to set the amounts of certain fees may be delegated by the board to the president in accordance with this policy. Unless otherwise specified in this policy, the president may further delegate any authority to set the amounts of fees that is delegated to the president.

B. In establishing fees and charges that will be deposited into university special and revolving funds, the board and its designees shall ensure that the purposes for which these funds are expended, encumbered or transferred shall benefit those on whom the fees and charges are imposed. In addition, the board and its designees shall ensure that the fees and charges are fair and equitable with respect to the level and quality of services provided to those upon whom the fee and charges are imposed.

C. The president shall establish the schedule of refunds of tuition and fees.

IV. Delegation of Authority:
The board may delegate the authority to set the amounts of certain fees subsequent to establishment to the president, who may then further delegate. See RP 6.201(A).

V. **Contact Information:**

Office of the Vice President for Academic Affairs, 956-7075, risad@hawaii.edu

VI. **References:**

- http://www.hawaii.edu/offices/bor/
- http://www.capitol.hawaii.gov/hrscurrent/Vol02_Ch0046-0115/HRS0091/HRS_0091-.htm
- http://www.capitol.hawaii.gov/hrscurrent/Vol02_Ch0046-0115/HRS0092/HRS_0092-.htm

**Approved as to Form:**

_____________________________     ___________
Cynthia Quinn         Date
Executive Administrator and
Secretary of the Board of Regents