I. **Purpose**

To set forth tuition policies.

II. **Definitions**

Tuition is the basic charge for students to be enrolled in credit programs offered by the university.

There are several categories of tuition, including:

1. Regular tuition: Tuition for attendance in credit courses offered during the regular Fall and Spring semesters.
2. Special credit tuition: Tuition for special programs, formats, or populations, including tuition for attendance in credit courses offered through continuing education and outreach programs; and tuition for attendance at courses offered as part of the apprenticeship and journey worker programs.
3. Summer tuition: Tuition for attendance in credit courses offered during the summer.

III. **Policy**

Tuition is the basic charge for students to be enrolled in credit programs offered by the university. This policy articulates the basic philosophy, objectives, and guidelines of a tuition structure such that the university’s administration, faculty, students and external constituents will have a common understanding of the basis for establishing tuition schedules at the campuses of the university.

The ultimate intent of this policy is that every qualified Hawai‘i resident shall have an opportunity to pursue postsecondary education within the university system. Since tuition and mandatory fees are critical to access, they shall not be so uniformly high that they prevent qualified residents from attending a campus of the university. As a
general principle, the board subscribes to a tuition policy that seeks to keep costs to resident students at the lowest practical level while maintaining a financial aid program that responds to the needs of students who cannot meet the costs of attendance.

The board recognizes that students and the general public derive benefits from higher education and that both can be expected to share in its cost through user charges and taxes. Further, to the extent possible, the tuition structure at the university should bear a reasonable relationship to that at mainland institutions of comparable size, quality, and mission.

Therefore, in determining the specific tuition schedules, the following are taken into consideration:

1. Accessibility and the mix of students (ethnic background, income levels, residents and non-residents, etc.);
2. Financial aid availability and use;
3. The cost of public education and the sharing of that cost between students and the general public;
4. Differential tuition rates that (a) reflect the different missions of the major university units, (b) acknowledge differing costs of instruction by student level (undergraduate, graduate, law, and medicine), and (c) distinguish between residents and nonresidents in conformance with state law; and
5. Relative standing in terms of tuition charges at like regional and national institutions of higher education.

There are several categories of tuition, including:

1. Regular tuition: Tuition for attendance in credit courses offered during the regular Fall and Spring semesters. Regular tuition shall be established for full and part-time attendance and shall also be established for the apprenticeship and journey worker classes offered by the community colleges.

2. Special credit tuition: Tuition for special programs, formats or populations including tuition for attendance in credit courses offered through continuing education and outreach programs; and tuition for attendance at courses offered as part of the apprenticeship and journey worker programs.
3. Summer tuition: Tuition for attendance in credit courses offered during the summer.

A. Regular Tuition

1. Any increase in tuition for regular credit courses shall be established at an open public board meeting subject to the requirements of Chapter 92, HRS, provided that:
   a. The open public meeting is held during or prior to the semester preceding the semester to which the tuition applies;
   b. The president determines the processes and procedures by which public input is solicited; and that
   c. A copy of the schedule of resident tuition and the non-resident differential is filed in the Office of the Lieutenant Governor prior to taking effect.

2. At an open public meeting, the board may reduce a scheduled increase in regular tuition that was previously approved by the board. The decrease is subject to advance notice meeting requirements of Chapter 92, HRS, but need not be determined a semester or more in advance.

3. The impact of tuition increases on enrollments, program operations, and educational policy shall be monitored annually by campuses in cooperation with the president or the president’s designee. Every effort will be made to provide advance notice of tuition increases.

4. The university's regular tuition schedules covering all institutions and selected programs are located in executive policy.

5. When there is no established tuition schedule for an upcoming academic year, the tuition from the last year of the current tuition schedule shall remain in effect until a new schedule is approved by the board.

B. Special Credit Tuition

1. The university is committed to the use of telecommunications to maximize equitable access to higher education at equivalent costs throughout the state and does not charge differential tuition or fees to residents for its credit programs and/or courses that may be delivered by telecommunications within the State of Hawai‘i other than as may be specifically provided for in this chapter. However, the president is delegated the authority to set tuition for
credit programs and/or courses offered outside Hawai‘i and delivered by telecommunication.

2. The president is delegated the authority to set tuition for credit programs and/or courses offered in-state or out-of-state to specialized populations including under special agreements or contractual arrangements. As a general rule, unless subsidized, the tuition shall not be less than the resident tuition rate for a comparable program or course and may recover all reasonable costs associated with program or course delivery.

3. The president is delegated the authority to set tuition for executive format programs, which shall not be less than the non-executive tuition rate for a comparable program course and may recover all reasonable costs associated with program delivery.

4. Special credit tuitions approved by the president in accord with this subsection shall be available to the general public. The last approved rate for these special credit tuitions shall remain in effect until the schedules are officially replaced by action of the president or president’s designee.

C. Summer Tuition

1. The president is delegated the authority to establish tuition for summer. This delegation is based on the expectation that summer rate increases for residents should be in line with the rate of increase of the academic year immediately preceding summer and that the rate for nonresidents is not lower than that for residents. Keeping summer classes affordable will encourage students to accelerate credits accumulated for timely completion. An Executive Policy shall specify limits to increases in summer tuition rates for residents.

2. Summer tuitions approved by the president in accord with this subsection shall be available to the general public. The last approved rate for summer tuitions shall remain in effect until the schedules are officially replaced by action of the president or president’s designee.

IV. Delegation of Authority

The authority to establish tuition rates for the special credit and summer tuition is delegated to the president or the president’s designee.

V. Contact Information

Office of the Vice President for Academic Affairs, 956-7075, risad@hawaii.edu
VI. References

A. http://www.hawaii.edu/offices/bor/
B. http://www.capitol.hawaii.gov/hrscurrent/Vol02_Ch0046-0115/HRS0092/
C. EP 6.201

Approved:

Approved as to Form:

____________________________________  ___________
Cynthia Quinn                           Date
Executive Administrator and
Secretary of the Board of Regents