Regents Policy Chapter 9, Personnel
Regents Policy RP 9.218, Delegation of Personnel Actions
Effective Date: June 7, 2018
Review Date: August 2020

I. Purpose:
To set forth policy regarding approval authority on personnel actions.

II. Definitions:
No policy specific or unique definitions apply.

III. Policy:
A. The board delegates authority to approve all personnel actions to the president or designee, except for the following actions which shall be approved by the board only:

   1. Those board actions set forth in RP 9.212;

   2. All leaves for the president and personnel reporting directly to the board. Professional improvement leaves, leaves without pay and leave exceeding two years in a seven-year period for personnel reporting directly to the president and personnel in the offices reporting to the board. Note: Authority to approve such leaves has been delegated to the chair or designee;

   3. Establishment of endowed and distinguished chairs; and


IV. Delegation of Authority:
See above.

V. Contact Information:
Office of Human Resources, 956-8988

VI. References:
A. http://www.hawaii.edu/offices/bor/
B. RP 9.202
C. RP 9.212  
D. EP 9.207  

VII. Exhibits and Appendices:  
No Exhibits and Appendices found.

Approved as to Form:

/Signature/  
Kendra Oishi  
Executive Administrator and  
Secretary to the Board of Regents  

06/07/2018  
Date