

## UNIVERSITY OF HAWAII NOTICE OF EXEMPTION CHAPTER 103D, HRS

The President, University of Hawaii, is in the process of reviewing the request from  
School of Nursing and Dental Hygiene, UH - MANOA (Department/Campus)

for exemption from Chapter 103D, HRS, for the following goods and services:

Multiple agreements with qualified healthcare providers in the State of Hawaii for Summer 2021 through Spring 2022 to provide individualized clinical training experiences for graduate students in the UHM School of Nursing and Dental Hygiene's (SON DH) Doctor of Nursing Practice (DNP) nurse practitioner program.

**Vendor:** Various TBD  
(If known)

**Address:**  
Various TBD

<b>Term of Contract:</b> (If known)	From: Summer 2021	To: Spring 2022	Cost: \$1000 per credit/ student
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**Direct any inquiries to:**  
Department: School of Nursing and Dental Hygiene, UH - MANOA

Contact Name/Title: Marla Acosta, Secretary, Office of the Dean

Address: 2528 McCarthy Mall, Wester Hall 402  
Honolulu, Hawaii 96822

Phone Number:  
(808) 956-8522

Fax Number:  
(808) 956-8522

Date Posted: 6/4/2021

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement Management  
1400 Lower Campus Road, Room 15  
Honolulu, Hawai'i 96822  
email: OPM@hawaii.edu

## REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

**TO:** OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT

**FROM:** University of Hawaii at Manoa School of Nursing and Dental Hygiene (SONDH)  
(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

**Description of goods, services, or construction:**

Multiple agreements with qualified healthcare providers in the State of Hawaii for Summer 2021 through Spring 2022 to provide individualized clinical training experiences for graduate students in the UHM School of Nursing and Dental Hygiene's (SONDH) Doctor of Nursing Practice (DNP) nurse practitioner program. The healthcare provider will provide nurse practitioners and/or physicians available to complete University nursing clinical preceptor training, precept students, and with UH SONDH faculty, review and evaluate student practice, as outlined by the course objectives, a minimum of twice during the semester (45 hours of training per 1 credit that each student enrolls).

**Estimated Cost:**     \$ 1,000 per 1 credit (45 hours of training) per student; Approx 5 to 10 contracts to multiple providers ranging from \$2,000-\$54,000

**(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;**

Procurement by standard competitive means is not practical for these agreements with healthcare providers which require consideration of many subjective factors to provide appropriate clinical training for the students in the program. These factors include: 1) Access to a setting with the breadth and depth of case mix appropriate to the student's population and clinical focus areas; 2) Direct clinical experiences that will allow students to practice hands-on clinical skills and develop new clinical proficiency, including performing an appropriate history, physical examination, and diagnostic procedures for clients' complaints; demonstrating evidence-based clinical reasoning, and formulate and implement an appropriate and culturally sensitive plan of care for patients; 3) Participation in inter-professional team activity; 4) Ability to practice to the full scope of their APRN education in compliance with organizational policy and the Hawaii Nurse Practice Act; 5) Access to and utilization of electronic health records; and 6) Opportunity to participate in unit and/or organizational level quality improvement activity specific to the student clinical specialty area. Access to a variety of clinical rotations and patient populations with an accredited/certified healthcare provider is necessary for graduation, licensure, and certification, which limits the healthcare provider type eligible for consideration under this arrangement. Furthermore, a standard rate of remuneration per credit (and associated number of hours of training required) per student student placed within each healthcare provider will be applied to all agreements issued under this proposed exemption.

**(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;**

The Director for Clinical Placement in collaboration with the Graduate Chair and/or Program Director for the Doctor of Nursing Practice Program will contact healthcare providers that meet the requirements as a training site, including an adequate staffing of nurse practitioners and/or physicians and provider accreditation/certification, to discuss the provider's ability to meet the clinical training experiences. They will formulate a plan that is most reasonable in terms of the numbers of required student placements, credits, and hours; numbers of students by healthcare provider, specialty, client population; and that meets the criteria for an effective individualized clinical training experience. We expect to issue contracts to multiple healthcare providers (approximately 5 to 10) to meet our clinical training needs.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

The Director for Clinical Placement and Dean of SONDH will review all proposed agreements for services for the healthcare providers selected prior to processing for execution. The School's Chief Administrative officer will review and approve all requisition, purchasing, payment and related support documents for compliance with University procedural requirements.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

Mary Boland, Dean, School of Nursing and Dental Hygiene (TBD, Interim Dean)  
 Wendy Suetsugu, Director for Clinical Placement  
 Alice Tse, Graduate Chair  
 Rick Ramirez, Director, DNP Program  
 Christopher Kanehiro, Administrative Officer  
 Marla Acosta, Administrative Operations Coordinator

Direct questions to: Marla Acosta Phone: 956-8522

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Mary G. Boland, Dean  
 Full Name of Principal Investigator, Department Head, or Administrator

Mary Boland  
 Digitally signed by Mary Boland  
 DN: cn=Mary Boland, o=University of Hawaii at Manoa, ou=School of Nursing and Dental Hygiene, email=mgboland@hawaii.edu, c=US  
 Date: 2021.03.09 11:54:54 -10'00'  
 3/9/2021  
 Signature Date

Christopher Kanehiro  
 Full Name of Fiscal Officer

Christopher Kanehiro  
 Digitally signed by Christopher Kanehiro  
 DN: cn=Christopher Kanehiro, o=School of Nursing & Dental Hygiene, ou=University of Hawaii at Manoa, email=mchrish@hawaii.edu, c=US  
 Date: 2021.03.09 14:36:38 -10'00'  
 3/9/2021  
 Signature Date

APPROVED:

David Lassner, President  
 Full Name of Vice President or Chancellor

David Lassner  
 Digitally signed by David Lassner  
 Date: 2021.04.09 16:26:26 -10'00'  
 Signature Date

FOR OPRPM USE ONLY

OPRPM COMMENTS:

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APPROVED  DENIED

David Lassner  
 Digitally signed by David Lassner  
 Date: 2021.06.23 08:42:55 -10'00'  
 6/23/2021  
 PRESIDENT, UNIVERSITY OF HAWAII DATE