

UNIVERSITY OF HAWAII NOTICE OF EXEMPTION CHAPTER 103D, HRS

The President, University of Hawaii, is in the process of reviewing the request from
University of Hawaii at Manoa Nancy Atmospera-Walch School of Nursing (Department/Campus)

for exemption from Chapter 103D, HRS, for the following goods and services:

Multiple agreements with qualified healthcare providers in the State of Hawaii for Summer 2023 through Spring 2024 to provide individualized clinical training experiences for graduate students in the UHM Nancy Atmospera-Walch School of Nursing Doctor of Nursing Practice nurse practitioner program. The healthcare provider will provide nurse practitioners and/or physicians available to complete University nursing clinical preceptor training, precept students, and with UH NAWSON faculty, review and evaluate student practice, as outlined by the course objectives, a minimum of twice during the semester (45 hours of training per 1 credit that each student enrolls).

Vendor: TBD
(If known)
Address:

Term of Contract: (If known)	From: Summer 2023	To: Spring 2024	Cost: \$1,000 per credit, \$2,000 - \$36,000 per Agreement
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Direct any inquiries to:
Department: University of Hawaii at Manoa Nancy Atmospera-Walch School of Nursing
Contact Name/Title: Marla Acosta, Administrative & Operations Coordinator
Address: 2528 McCarthy Mall, Webster 402
Honolulu, Hawaii 96822

Phone Number:
808-956-8522
Fax Number:
808-956-3257

Date Posted: May 22, 2023

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement Management
1400 Lower Campus Road, Room 15
Honolulu, Hawai'i 96822
email: OPM@hawaii.edu

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: OFFICE OF PROCUREMENT MANAGEMENT

FROM: University of Hawaii at Manoa Nancy Atmospera-Walch School of Nursing (NAWSON)
(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Multiple agreements with qualified healthcare providers in the State of Hawaii for Summer 2023 through Spring 2024 to provide individualized clinical training experiences for graduate students in the UHM Nancy Atmospera-Walch School of Nursing (NAWSON) Doctor of Nursing Practice (DNP) nurse practitioner program. The healthcare provider will provide nurse practitioners and/or physicians available to complete University nursing clinical preceptor training, precept students, and with UH NAWSON faculty, review and evaluate student practice, as outlined by the course objectives, a minimum of twice during the semester (45 hours of training per 1 credit that each student enrolls).

Estimated Cost: \$ \$1K/cr; Agmts \$2K-\$36K

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;

There are subjective factors to provide appropriate clinical training for students: 1) Access to a setting with the breadth & depth of case mix for the student's population and clinical focus; 2) Direct clinical experiences that will allow students to practice hands-on clinical skills and develop new clinical proficiency, including performing an appropriate history, physical exam, & diagnostic procedures; demonstrating evidence-based clinical reasoning, and formulate & implement a culturally sensitive plan of care; 3) Participation in inter-professional team activity; 4) Ability to practice the full scope of their APRN education in compliance with organizational policy & the HI Nurse Practice Act; 5) Access to & utilization of electronic health records; 6) Opportunity to participate in quality improvement activity in the student clinical specialty. A variety of clinical rotations & patient populations with an accredited/certified healthcare provider is necessary for graduation & licensure. A standard rate of remuneration per credit (& hours of training required) per student placed within each healthcare provider will be applied.

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;

The Director for Clinical Placement in collaboration with the Graduate Chair and/or Program Director for the Doctor of Nursing Practice Program will contact healthcare providers that meet the requirements as a training site, including an adequate staffing of nurse practitioners and/or physicians and provider accreditation/certification, to discuss the provider's ability to meet the clinical training experiences. They will formulate a plan that is most reasonable in terms of the numbers of required student placements, credits, and hours; numbers of students by healthcare provider, specialty, client population; and that meets the criteria for an effective individualized clinical training experience. We expect to issue contracts to multiple healthcare providers (approximately 5 to 10) to meet our clinical training needs.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

The Director for Clinical Placement and Dean of NAWSON will review all proposed agreements for services for the healthcare providers selected prior to processing for execution. The School's Chief Administrative officer will review and approve all requisition, purchasing, payment and related support documents for compliance with University procedural requirements.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

Clementina D. Ceria-Ulep, Dean
Wendy Suetsugu, Director for Clinical Placement
Merle Kataoka-Yahiro, Graduate Chair
Courtnee Nunokawa, Interim Director, DNP Program
Christopher Kanehiro, Administrative Officer

Direct questions to: Marla Acosta Phone: 808-956-8522

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Clementina D. Ceria-Ulep, Dean
Full Name of Principal Investigator, Department Head, or Administrator

Clementina D. Ceria-Ulep
cn=Clementina D. Ceria-Ulep, o=University of Hawaii at Manoa, ou=Nancy Atmospera-Walch School of Nursing,
email=clem@hawaii.edu, c=US
2023.04.17 11:29:36 -10'00'

4/17/2023

Signature

Date

Christopher K. Kanehiro
Full Name of Fiscal Administrator

Digitally signed by Christopher Kanehiro
DN: cn=Christopher Kanehiro, o=School of Nursing & Dental Hygiene,
ou=University of Hawaii at Manoa, email=kanehiro@hawaii.edu, c=US
Date: 2023.04.17 11:38:18 -10'00'

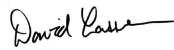
4/17/2023

Signature

Date

APPROVED:

David Lassner
Full Name of Vice President or Chancellor



Digitally signed by David Lassner
Date: 2023.05.18 06:25:22 -10'00'

4/17/2023

Signature

Date

FOR OPM USE ONLY

OPM COMMENTS:

APPROVED DENIED



Digitally signed by David Lassner
Date: 2023.06.02 16:13:36 -10'00'

6/2/23

PRESIDENT, UNIVERSITY OF HAWAII

DATE