

**UNIVERSITY OF HAWAII
NOTICE OF AMENDMENT TO EXEMPTION FROM CHAPTER 103D, HRS**

Purchase Order No. / Contract No. C230099

Name of Contractor: Tristar Claims Management Services, Inc.

Description of goods or services:

Third party administration services for the University's workers' compensation insurance coverage.

The scope of work for the purchase is revised as follows:

An increase to the estimated original amount is necessary due to an unanticipated increase of the amount of funds required for the statutory workers' compensation claims filed and the payments to be made, by the Contractor on behalf of the University.

Original Purchase Price:
\$ 3,800,000.00

Amended Purchase Price:
\$ 4,980,000.00

Direct any inquiries to:

Department: Office of Risk Management

Contact Name/Title: Darren Suzuki, Director, Office of Risk Management

Address: 1960 East-West Road, Biomed B-204
Honolulu, Hawaii 96822

Phone Number:
(808) 956-7243

Fax Number:
(808) 956-2304

Date Posted: April 23, 2024

Submit written objections to this notice of intent to amend a procurement exemption purchase within seven (7) calendar days from the date posted to:

Office of Procurement Management
1400 Lower Campus Road, Room 15
Honolulu, Hawaii 96822
email: OPM@hawaii.edu

REQUEST FOR AMENDMENT TO EXEMPTION FROM CHAPTER 103D, HRS

TO: OFFICE OF PROCUREMENT MANAGEMENT

FROM: Office of Risk Management
(Department/Program)

Pursuant to APM Section A8.220, the Department requests an amendment to a contract or purchase order issued under a previously approved procurement exemption.

Purchase Order No./Contract No. C230099

Name of Contractor: Tristar Claims Management Services, Inc.

Description of goods, services, or construction:

Third party administrative services for the University's workers' compensation insurance coverage, as follows:

1. Claims management services for existing and new reports of injury and illness incurred.
2. Claims management services for existing and new injuries incurred but not reported (IBNR).

Claims management services include but are not limited to, claims adjusting services, medical billing auditing services, medical case management services, and financial management and general administration services.

Original Purchase Price: \$ 3,800,000.00 Amended Purchase Price: \$ 4,980,000.00

(1) The scope of work will be revised as follows:

The overall scope of work and the management fees paid to the Contractor remains the same. However, as a part of the financial management and general administration services performed by the Contractor, the Contractor is responsible for the payment of statutory workers' compensation claims benefits on behalf of the University on a pass through basis. The total claims benefits to be paid in any given fiscal year is unknown and is contingent upon the amount of claims filed and settled.

An increase to the estimated original amount is necessary due to an unanticipated increase of the amount of funds required for the statutory workers' compensation claims filed and the payments made/to be made, by the Contractor on behalf of the University.

