

UNIVERSITY OF HAWAII NOTICE OF EXEMPTION CHAPTER 103D, HRS

The President, University of Hawaii, is in the process of reviewing the request from
University of Hawaii at Manoa Nancy Atmospera-Walch School of Nursing (Department/Campus)
for exemption from Chapter 103D, HRS, for the following goods and services:
Multiple agreements with qualified healthcare providers in the State of Hawaii for Summer 2024 through Spring 2025 to provide individualized clinical training experiences for graduate students in the Nancy Atmospera-Walch School of Nursing Doctor of Nursing Practice nurse practitioner program.

Vendor: To be determined
(If known)
Address:

Term of Contract: (If known)	From: Summer 2024	To: Spring 2025	Cost: \$1,000 per credit; \$2,000-\$30,000 per Agreement
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Direct any inquiries to: Department: University of Hawaii at Manoa Nancy Atmospera-Walch School of Nursing Contact Name/Title: Princess Soares, Admin Operations Coordinator Address: 2528 McCarthy Mall, Webster 402 Honolulu, Hawaii 96822	Phone Number: 808-956-0442 Fax Number: 808-956-3257
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Date Posted: May 3, 2024

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement Management
1400 Lower Campus Road, Room 15
Honolulu, Hawai'i 96822
email: OPM@hawaii.edu

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: OFFICE OF PROCUREMENT MANAGEMENT

FROM: University of Hawai'i at Mānoa Nancy Atmospera-Walch School of Nursing
(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Multiple agreements with qualified healthcare providers (HCP) in the State of Hawaii for Summer 2024 through Spring 2025 to provide individualized clinical training experiences for graduate students in the UHM Nancy Atmospera-Walch School of Nursing (NAWSON) Doctor of Nursing Practice (DNP) nurse practitioner program. The HCP will provide nurse practitioners and/or physicians available to complete University nursing clinical preceptor training, precept students, and with UH NAWSON faculty, review and evaluate student practice, as outlined by the course objectives, a minimum of twice during the semester (45 hours of training per 1 credit that each student enrolls).

Rate: \$1,000 per 1 credit (45 hours of training per student; Approx 5 to 10 contracts to multiple providers ranging \$2,000-\$30,000).

Estimated Cost: \$ 2,000-\$30,000 per contract

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;

Agreements w/ HCP require: 1) Access to a setting with the breadth and depth of case mix appropriate to the student's population and clinical focus areas; 2) Direct clinical experiences that will allow students to practice hands-on clinical skills and develop new clinical proficiency, including performing an appropriate history, physical examination, and diagnostic procedures for clients' complaints; demonstrating evidence-based clinical reasoning, and formulate and implement an appropriate and culturally sensitive plan of care for patients; 3) Participation in inter-professional team activity; 4) Ability to practice to the full scope of their APRN education in compliance with organizational policy and the Hawaii Nurse Practice Act; 5) Access to and utilization of electronic health records; and 6) Opportunity to participate in unit and/or organizational level quality improvement activity specific to the student clinical specialty area. Variety of clinical rotations and patient populations with an accredited/certified HCP is necessary for graduation, licensure, and certification, which limits the HCP type eligible for consideration.

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;

A standard rate of remuneration per credit (and associated number of hours of training required) per student student placed within each healthcare provider will be applied to all agreements issued under this proposed exemption. The Director for Clinical Placement in collaboration with the Program Director for the Doctor of Nursing Practice Program will contact healthcare providers that meet the requirements as a training site, including an adequate staffing of nurse practitioners and/or physicians and provider accreditation/certification, to discuss the provider's ability to meet the clinical training experiences. They will formulate a plan that is most reasonable in terms of the numbers of required student placements, credits, and hours; numbers of students by healthcare provider, specialty, client population; and that meets the criteria for an effective individualized clinical training experience. We expect to issue contracts to multiple healthcare providers (approximately 5 to 10) to meet our clinical training needs.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

The Director for Clinical Placement and Dean of NAWSON will review all proposed agreements for services for the healthcare providers selected prior to processing for execution. The School's Chief Administrative officer will review and approve all requisition, purchasing, payment and related support documents for compliance with University procedural requirements.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

Clementina D. Ceria-Ulep, Dean
Wendy Suetsugu, Director for Clinical Placement
Courtnee Nunokawa, Director, DNP Program
Christopher Kanehiro, Administrative Officer
Princess Soares, Administrative Operations Coordinator

Direct questions to: Princess Soares Phone: 808-956-0442

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Clementina D. Ceria-Ulep
Full Name of Principal Investigator, Department Head, or Administrator

Clementina D. Ceria-Ulep Digitally signed by Clementina D. Ceria-Ulep
Date: 2024.04.18 13:30:27 -10'00'
Signature Date

Christopher Kanehiro
Full Name of Fiscal Administrator

Christopher Kanehiro Digitally signed by Christopher Kanehiro
DN: cn=Christopher Kanehiro, o=University of Hawaii at Manoa, ou=Nancy Almgerson-Walsh School of Nursing, email=cmk@hawaii.edu, c=US
Date: 2024.04.18 14:39:46 -10'00'
Signature Date 4/18/2024

APPROVED:

Alexandra French, Chief Business Officer
Full Name of Vice President or Chancellor

Alexandra French Digitally signed by Alexandra French
Date: 2024.04.18 16:20:33 -10'00'
Signature Date

FOR OPM USE ONLY

OPM COMMENTS:

APPROVED DENIED

David Lassner Digitally signed by David Lassner
Date: 2024.05.16 12:10:17 -10'00'

5/16/24

PRESIDENT, UNIVERSITY OF HAWAII

DATE