

Date Notice Posted October 16, 2024

(OPM use only)

## UNIVERSITY OF HAWAI'I NOTICE OF SOLE SOURCE

Item(s) to be purchased: Otter.ai business licenses and premier support

Description and quantity of item(s):

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Description

Otter.ai Business licenses and support for recorded and live video/audio transcription and captioning services to meet accessibility compliance under the Americans with Disabilities Act for the University of Hawaii, Information Technology Services, Client Service and Operations Center.

Party to be awarded: Otter.ai, Inc.

Address: 800 W El Camino Real, Suite 170

City: Mountain View State: California Zip Code: 94040

Date Contract to be issued: October 23, 2024

(OPM use only)

Procurement Specialist: Scott Shimoda

(OPM use only)

**ANY PERSON WISHING TO FILE WRITTEN OBJECTIONS TO THE ISSUANCE OF THE CONTRACT SHALL FILE THEIR OBJECTIONS WITH THE UNIVERSITY OF HAWAI'I, OFFICE OF PROCUREMENT MANAGEMENT, 1400 LOWER CAMPUS ROAD, ROOM 15, HONOLULU, HAWAII 96822, WITHIN SEVEN (7) CALENDAR DAYS FROM THE DATE THIS NOTICE WAS POSTED.**