

UNIVERSITY OF HAWAI'I NOTICE OF EXEMPTION CHAPTER 103D, HRS

The Chief Procurement Officer, University of Hawai'i, is in the process of reviewing the request from University of Hawaii Economic Research Organization , University of Hawaii at Manoa (Department/Campus) for exemption from Chapter 103D, HRS, for the following goods and services:
Provide services to assist UHERO with the Maui Wildfire Exposure Study by providing health screenings and participant recruitment, engagement and support.

Vendor/Contractor: Maui Midwifery, LLC
(If known)
Address: 147 Eleu Place
Kihei, Hawaii 96753

Term of Contract: (If known)	From: To be determined	To:	Cost: \$35,000.00
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Direct any inquiries to: Department: Department of Economics Contact Name/Title: Ruben Juarez, Professor Address: 2424 Maile Way, Saunders 511 Honolulu, Hawaii 96822	Phone Number: 808-956-7143 Fax Number: 808-956-4347
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Date Posted: May 9, 2025

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement Management
1400 Lower Campus Road, Room 15
Honolulu, Hawai'i 96822
email: OPM@hawaii.edu

UNIVERSITY OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

To: Kalbert K. Young, Vice President for Budget & Finance/CFO (si) **Date:** 2/7/25
Chief Procurement Officer, University of Hawaii

Via: Office of Procurement Management

From: UH Manoa - UHERO
(Campus & Department/Program)

Vendor/Contractor: Maui Midwifery

Estimated Amount: 35,000

Term of Contract, if applicable: _____

Pursuant to University Administrative Procedure 8.220, and consistent with Hawaii Revised Statutes §103D-102(b)(4) and Hawaii Administrative Rules Chapter 3-120, the department requests a procurement exemption to purchase the following (attach additional sheets if necessary):

1. Description of the goods or services:

Provide services to assist the University of Hawaii Economic Research Organization (UHERO) with the Maui Wildfire Exposure Study (MauiWES). The MauiWES is a comprehensive study dedicated to understanding and mitigating the health and social impacts of the Maui wildfires. Participants play a pivotal role in providing valuable data for the MauiWES and communities affected by the Maui wildfires include underserved populations. Services to assist with the MauiWES shall include the following: A) Health Screenings: conduct comprehensive health screenings and phlebotomy services as an integral part of the Maui Wildfire Exposure Study. This includes collecting blood samples, measuring blood pressure, performing spirometry and oscillometry, and gathering other relevant health data from participants according to the approved study protocol, and B) Participant Recruitment, Engagement, and Support: perform essential tasks related to recruiting and engaging participants. This includes explaining health screening results and providing referrals to healthcare provider to ensure proper follow up care with underserved populations.

2. Explain in detail, why it is not practicable or not advantageous for the University to procure by standard competitive means when multiple sources are available, or by other standard methods of source selection:

Standard competitive procurement methods are not practicable or advantageous for the University in this case. Because the MauiWES will be conducted on the island of Maui, the pool of qualified vendors is limited. While there may be a small number of vendors who can provide one of the required services—either health screening or phlebotomy—there is only one vendor on Maui that is capable of delivering both services as required by the project. The time-consuming nature of competitive methods, such as Invitations for Bids (IFBs) or Requests for Proposals (RFPs), would delay UHERO's ability to enter into an agreement in a timely manner and would jeopardize completion of the MauiWES by the target date of June 30, 2025. Furthermore, the IFB method would be too restrictive, as it would not allow for a qualitative evaluation of the vendor's experience working with the Maui community—especially with underserved populations, which is critical for the success of this project. These services are performed at once, so requiring multiple vendors for health screenings and participant support would introduce coordination inefficiencies, increase administrative costs, and risk participant attrition. Maui Midwifery is uniquely positioned as the only provider on Maui with capacity to integrate both technical clinical services (e.g., phlebotomy, spirometry, vital signs collection, results explanation) and culturally competent participant engagement for the diverse communities covered by MauiWES. Their longstanding trust within these communities is essential for both recruitment and retention, especially when providing sensitive results and healthcare referrals. Fragmenting services across vendors would disrupt continuity of care, reduce efficiency, and compromise data integrity and study outcomes. No other known vendor on Maui has this dual capability.

3. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor:

UHERO conducted research on potential vendors capable of providing both health screenings and phlebotomy, as well as participant recruitment and support. A single vendor offering both services is essential for efficient workflow, cost-effectiveness, and achieving high participant retention in the MauiWES. Maui Midwifery was identified as the most suitable provider due to its ability to deliver both services and its strong community presence, especially among underserved populations. Hospitals on Maui were contacted and ruled out due to staffing constraints and inability to support participant engagement. Specialized labs (Aloha Mobile Phlebotomy LLC and Clinical Labs of Hawaii) were contacted, but they lacked capacity for participant interaction beyond technical services. Explored community health organizations and while experienced in engagement, they did not meet the technical requirements for health screenings. Based on this research, UHERO has determined that Maui Midwifery would best be able to provide the BOTH services required.

4. Provide a description of the department's internal controls and approval requirements for the exempt procurement:

The Office of Procurement Management will assist in reviewing and executing an agreement for the services required. The Principal Investigator (PI) for the MauiWES will be responsible for managing and overseeing the services provided by the vendor to ensure the University's goals are met. All expenditures made under the agreement will be subject to review and approval, and will be processed in conformity with the University's policies and procedures.


5. Provide a list of department personnel, by position title, who will be involved in the approval process and administration of the contract:

Ruben Juarez - Department of Economics Professor and PI of this Project
 Jonalyn Mokiao - SSRI/UHERO, Fiscal Administrator
 John Barile - SSRI, Associate Dean of Research

6. Direct questions to: Ruben Juarez Email Address: rubenj@hawaii.edu

Certification: I certify that the information provided herein is true and correct to the best of my knowledge.

<u>Ruben Juarez</u>		<u>02/10/2025</u>
Full Name of Principal Investigator, Department Head, or Administrator	Signature	Date

<u>Jonalyn Mokiao</u>		<u>04/21/2025</u>
Full Name of Fiscal Administrator	Signature	Date

APPROVED:	<u>Alexandra French</u>		Digitally signed by Alexandra French Date: 2025.05.02 16:17:01 -10'00'
Full Name of Vice President or Chancellor	Signature	Date	

FOR OPM USE ONLY

OPM COMMENTS:

APPROVED DENIED

Sarah Allen Digitally signed by Sarah Allen
 Date: 2025.07.01 17:20:08 -10'00'

7/1/25

CHIEF PROCUREMENT OFFICER, UNIVERSITY OF HAWAII

DATE










Maui Midwifery_Form 138 - Request for Exemption from Chapter 103D

Final Audit Report

2025-03-11

Created:	2025-02-10
By:	Yin Lee (yinlee@hawaii.edu)
Status:	Canceled / Declined
Transaction ID:	CBJCHBCAABAARYNquHa_WfXsBCeIF62-g3-1gHX3OZBJ

"Maui Midwifery_Form 138 - Request for Exemption from Chapter 103D" History

-  Document created by Yin Lee (yinlee@hawaii.edu)
2025-02-10 - 8:04:01 PM GMT- IP address: 168.105.26.117
-  Document emailed to Ruben Juarez (rubenj@hawaii.edu) for signature
2025-02-10 - 8:04:52 PM GMT
-  Email viewed by Ruben Juarez (rubenj@hawaii.edu)
2025-02-10 - 8:14:46 PM GMT- IP address: 74.125.209.39
-  Agreement viewed by Ruben Juarez (rubenj@hawaii.edu)
2025-02-10 - 8:14:50 PM GMT- IP address: 50.113.2.197
-  Document e-signed by Ruben Juarez (rubenj@hawaii.edu)
Signature Date: 2025-02-10 - 8:15:13 PM GMT - Time Source: server- IP address: 50.113.2.197
-  Document emailed to Jonalyn Mokiao (ragonton@hawaii.edu) for signature
2025-02-10 - 8:15:16 PM GMT
-  Email viewed by Jonalyn Mokiao (ragonton@hawaii.edu)
2025-02-11 - 10:16:53 PM GMT- IP address: 104.28.116.27
-  Agreement viewed by Jonalyn Mokiao (ragonton@hawaii.edu)
2025-02-12 - 3:50:42 AM GMT- IP address: 132.160.125.252
-  Document canceled by Yin Lee (yinlee@hawaii.edu)
2025-03-11 - 0:09:49 AM GMT- IP address: 168.105.13.66







OPM Form 138 - Request for Exemption from Chapter 103D_Maui MidWifery_v3

Final Audit Report

2025-04-22

Created:	2025-04-22
By:	Yin Lee (yinlee@hawaii.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAU1pRuL77R9pQUE8N7wLahBk_LjWR_ftP
Number of Documents:	1
Document page count:	3
Number of supporting files:	0
Supporting files page count:	0

"OPM Form 138 - Request for Exemption from Chapter 103D_Maui MidWifery_v3" History

-  Document created by Yin Lee (yinlee@hawaii.edu)
2025-04-22 - 2:22:28 AM GMT- IP address: 168.105.6.153
-  Document emailed to Jonalyn Mokiao (ragonton@hawaii.edu) for signature
2025-04-22 - 2:23:00 AM GMT
-  Email viewed by Jonalyn Mokiao (ragonton@hawaii.edu)
2025-04-22 - 3:47:50 AM GMT- IP address: 74.125.209.136
-  Agreement viewed by Jonalyn Mokiao (ragonton@hawaii.edu)
2025-04-22 - 3:47:53 AM GMT- IP address: 128.171.199.102
-  Document e-signed by Jonalyn Mokiao (ragonton@hawaii.edu)
Signature Date: 2025-04-22 - 3:48:11 AM GMT - Time Source: server- IP address: 128.171.199.102
-  Agreement completed.
2025-04-22 - 3:48:11 AM GMT