

**UNIVERSITY OF HAWAII  
NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS**

The President, University of Hawaii, is in the process of reviewing the request from University of Hawaii at Hilo (UH Hilo) Athletic Department (Department/Campus) for exemption from Chapter 103D, HRS, for the following goods, services, or construction:

Green fees for the participants of the Dennis Rose Golf Tournament hosted by the UH Hilo Men's and Women's Golf, to be held on October 27, 2019 through October 29, 2019. Thirty Teams (including UH Hilo) from across the United States are expected to participate. The tournament is expected to run for a total of four days which will include one practice round and three rounds of competition.

**Vendor:** To be determined.  
(If known)  
**Address:**

<b>Term of Contract:</b> (If known)	<b>From:</b> October 27, 2019	<b>To:</b> October 29, 2019	<b>Cost:</b> \$30,000.00 (est.)
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<b>Direct any inquiries to:</b> Department: University of Hawaii at Hilo Athletic Department  Contact Name/Title: Kula Oda, Associate Athletic Director  Address: 200 W. Kawili Street Hilo, Hawaii 96720-4091	<b>Phone Number:</b> (808) 932-7175  <b>Fax Number:</b> (808) 932-7169
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Date Posted: September 20, 2019

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement and Real Property Management  
1400 Lower Campus Road, Room 15  
Honolulu, Hawai'i 96822

19 SEP 13 A9:43

**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS**

TO: OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT

FROM: UH Hilo Athletic Department  
(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

**Description of goods, services, or construction:**

Greens fees for the participants of the Dennis Rose Golf Tournament hosted by UH Hilo Men's and Women's Golf, held Oct 27-29, 2019. 30 Teams (including UH Hilo) from across the US are expected to participate. The tournament is expected to run for a total of 4 days. One practice round and three rounds of competition.

Estimated Cost: \$ 30,000

**(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;**

Each participating team will pay for their own greens fee expenses which will be included in the entry fee. Standard procurement means would not be practical because it could result in a golf course that does not fulfill the goal of hosting this tournament at a prestigious golf course. The standard procurement seeking the lowest price may result in a golf course not playable for NCAA Div II standards, with grounds not well maintained, for example. A prestigious golf course would make this tournament more attractive and challenging for the visiting NCAA Division II teams. Consideration for the greatest value should be an important factor.

**(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;**

The UH Hilo Men's and Women's Head Golf Coaches will contact golf courses in West Hawaii for price quotes based on the most reasonable, economical and meets the criteria for a successful, prestigious tournament. The coach gets at least 3 price quotes from those that are willing to offer discounted rates, and to dedicate the necessary number of days and rounds of golf to hold this event.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

Both the Athletic Director and the Golf Coaches will review the requisition and supporting documents which will then be forwarded to the Chancellor for approval. The documents will then be sent to the UH Hilo Business Office for final review.

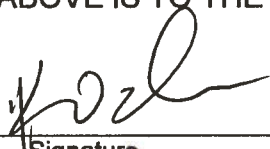
(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

Patrick Guillen, Athletic Director; Earl Tamiya, M. Golf Coach; Jim DeMello W. Golf Coach; Kula Oda, Associate AD; Carrie Masanda, Fiscal Officer

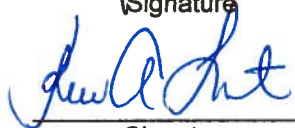
Direct questions to: Kula Oda Phone: 932-7175

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

*For* Patrick Guillen  
Full Name of Principal Investigator, Department Head, or Administrator


  
Signature  
9/5/19  
Date

*for* Carrie Masanda  
Full Name of Fiscal Officer

  
Signature  
9/9/19  
Date

APPROVED:

Bonnie Irwin  
Full Name of Vice President or Chancellor

  
Signature  
9.10.19  
Date

FOR OPRPM USE ONLY

OPRPM COMMENTS:

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APPROVED  DENIED

  
PRESIDENT, UNIVERSITY OF HAWAII

18 7 19 3 18  
Oct. 2, 2019  
DATE