

**UNIVERSITY OF HAWAII
NOTICE OF EXEMPTION CHAPTER 103D, HRS**

The President, University of Hawaii, is in the process of reviewing the request from
Intercollegiate Athletics, University of Hawaii at Manoa (Department/Campus)
for exemption from Chapter 103D, HRS, for the following goods and services:
Regular COVID-19 screening for student-athletes, coaches, and staff who are in close contact with
student-athletes.

Vendor: To be determined
(If known)
Address:

Term of Contract: (If known)	From: August 17, 2021	To: August 16, 2022	Cost: Up to \$999,999.00 (estimated)
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Direct any inquiries to: Department: Intercollegiate Athletics, University of Hawaii at Manoa Contact Name/Title: Carl Clapp, Associate Athletics Director Address: 1337 Lower Campus Road, PE/A 107 Honolulu, Hawaii 96822	Phone Number: (808) 956-4469 Fax Number: (808) 956-4637
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Date Posted: June 7, 2021

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement Management
1400 Lower Campus Road, Room 15
Honolulu, Hawai'i 96822
email: OPM@hawaii.edu

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: OFFICE OF PROCUREMENT MANAGEMENT

FROM: UHM Athletics
(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Regular COVID-19 screening for student-athletes, coaches, and staff who are in close contact with student-athletes.

Estimated Cost: \$ Up to \$999,000

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;

Due to the severity of the COVID-19 pandemic, the NCAA, Big West Conference, Mountain West Conference, and state has mandated COVID-19 testing for student-athletes. This mandate also includes the testing of coaches and staff who are in close contact with our student-athletes. Test results need to be returned in a short time period due to competition deadline, contact tracing and travel requirements. Finding testing vendors that can test a large number of people and be able to return results in a short time can be difficult. As such, procurement by standard competitive means are not practicable or advantageous.

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;

UHM Athletics will contact labs and/or medical groups and solicit quotations from those entities that are available to perform the required COVID-19 tests within the testing parameters required by the NCAA, BWC, MWC and state. UHM Athletics will select the entity that provides the lowest cost, as long as the entity can meet all of our needs including the number of tests required, turn around times for results, dates, times, and location of testing, etc. In addition, if no single entity can meet all of the testing required for a particular time period, UHM Athletics may select a combination of entities that can meet its needs (e.g. selection of two labs that provide the lowest and second lowest cost, that can meet our needs, etc.). Lastly, because it is unknown as to the length of time that the various testing mandates will be in place, we are requesting this alternate procurement process to be approved for a year (8/17/2021-8/16/2022).

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

Each student-athlete requiring a COVID-19 screening will be required to have a lab requisition form completed by UHM Athletics head team physician.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

- David Matlin - Athletics Director
- Carl Clapp - Associate Athletics Director
- Lois Manin - Associate Athletics Director
- Tiffany Kuraoka - Assistant Athletics Director
- Dr. Jonathan Sladky - Head Team Physician
- Lyn Nakagawa - Head Athletic Trainer

Direct questions to: Carl Clapp Phone: (808) 956-4469

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

David A. K. Matlin
Full Name of Principal Investigator, Department Head, or Administrator

David A. K. Matlin Digitally signed by David A. K. Matlin
Date: 2021.05.27 11:45:03 -10'00'
Signature Date

Tiffany Kuraoka
Full Name of Fiscal Administrator

Tiffany Kuraoka Digitally signed by Tiffany Kuraoka
Date: 2021.05.27 11:21:12 -10'00'
Signature Date

APPROVED:

David Lassner
Full Name of Vice President or Chancellor

David Lassner Digitally signed by David Lassner
Date: 2021.06.07 08:39:24 -10'00'
Signature Date

FOR OPM USE ONLY

OPM COMMENTS:

APPROVED DENIED

David Lassner Digitally signed by David Lassner
Date: 2021.07.09 15:12:52 -10'00'
PRESIDENT, UNIVERSITY OF HAWAII 7/9/2021
DATE