

**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS**

TO: OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT

FROM: UH Hilo Athletic Department

(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

**Description of goods, services, or construction:**

Greens fees for the participants of the Dennis Rose Golf Tournament hosted by UH Hilo Men's and Women's Golf, held Oct 24-27, 2021. 25 Teams (including UH Hilo) from across the US are expected to participate. The tournament is expected to run for a total of 4 days. One practice round and three rounds of competition.

Estimated Cost: \$ 40,000

**(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;**

Each participating team will pay for their own greens fee expenses which will be included in the entry fee. Standard procurement means would not be practical because it could result in a golf course that does not fulfill the goal of hosting this tournament at a prestigious golf course. The standard procurement seeking the lowest price may result in a golf course not playable for NCAA Div II standards, with grounds not well maintained, for example. A prestigious golf course would make this tournament more attractive and challenging for the visiting NCAA Division II teams. Consideration for the greatest value should be an important factor.

**(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;**

The UH Hilo Men's and Women's Head Golf Coaches will contact golf courses in West Hawaii for price quotes based on the most reasonable, economical and meets the criteria for a successful, prestigious tournament. The coach gets at least 3 price quotes from those that are willing to offer discounted rates, and to dedicate the necessary number of days and rounds of golf to hold this event.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

Both the Athletic Director and the Golf Coaches will review the requisition and supporting documents which will then be forwarded to the Chancellor for approval. The documents will then be sent to the UH Hilo Business Office for final review.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

Patrick Guillen, Athletic Director; Earl Tamiya, M. Golf Coach; Jim DeMello W. Golf Coach; Kula Oda, Associate AD; Carrie Masanda, Fiscal Officer

Direct questions to: Kula Oda Phone: 932-7175

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Patrick Guillen  
Full Name of Principal Investigator, Department Head, or Administrator



9/16/21  
Date

Keri Ann Tomita

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Date: 2021.09.27 11:33:14 -10'00'

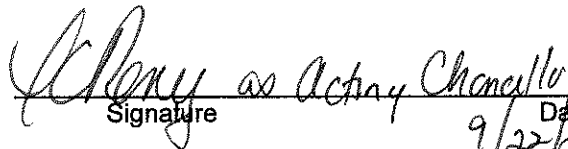
Carrie Masanda  
Full Name of Fiscal Officer

Signature

Date

APPROVED:

Bonnie Irwin  
Full Name of Vice President or Chancellor



9/22/21  
Date

FOR OPRPM USE ONLY

OPRPM COMMENTS:

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APPROVED

\_\_\_\_\_ DENIED



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PRESIDENT, UNIVERSITY OF HAWAII

DATE